

**Memo To:** Constantia Town Board

**Date:** November 15, 2022

**From:** Dustin Clark | David Powers

**Project No.:** 221.005.003

**Subject:** Board Update

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### Constantia North Shore Sewer Project

#### A. WWTP Scope:

- Recent Work Completed
  - ✓ Meeting with Village WWTP team to review concept plans held April 21, 2022.
  - ✓ Site Visit w/ Town and Village to Watkins Glen and Dryden WWTP on May 18, 2022.
  - ✓ Boring and geotechnical explorations completed on August 11.
  - ✓ WWTP 25% design review meeting with Village and Town complete on Sept. 16, 2022.
  - ✓ RFPs issued to subconsultants for structural, architectural, and mechanical design.
  - ✓ Received design proposals from engineering subconsultants.
  - ✓ Additional survey completed for DEC Climate Risk & Resiliency Act (CRRRA) requirements.
  - ✓ Negotiated subconsultant design proposal fees.
- Current Status:
  - Finalizing response to DEC regarding NY-2A application and CRRRA requirements.
  - Continue developing 50% plans and specifications.
- Future steps:
  - Execute agreements with subconsultants.

#### B. Grinder Pump Scope:

- Recent Work Completed
  - ✓ Five batches of inspection letters sent to a total of 491 properties.
  - ✓ **305/491 home inspections complete to date. 28 more inspections are currently scheduled to be complete in the coming weeks.**
  - ✓ Door hangers and door-to-door visits continue for recipients who have not responded to mailings.
  - ✓ Inspections are being arranged for commercial properties and residents who are leaving for the winter outside of the typical mailing schedule.
  - ✓ **245 easements have been signed and executed.**
  - ✓ **Additional mailing scheduled for next week for residents who have been notified twice, have received door hangers, and still have not contacted us to schedule their inspection.**
- Current Status:
  - Home inspections proceeding for the foreseeable future.
  - Continue sending easements in batches of 15 to Town for signature and filing.

C. Forcemain and Pump Station Scope:

- Recent Work Completed
  - ✓ Identified potential pump station locations (Taft Bay Park and site adjacent to Town office).
  - ✓ Phase 1A archaeological survey completed and reviewed by SHPO April 5, 2022.
  - ✓ Field visits to review proposed preliminary alignment complete week of May 2, 2022.
  - ✓ SHPO approved phase 1B work plan for archeological testing.
  - ✓ Borings completed at pump stations on August 11.
  - ✓ Archeological review set complete.
  - ✓ Contacted DOT for feedback on preliminary layout.
  
- Current Status:
  - Progressing force main alignment and profiles for agency review set.
  
- Future steps:
  - Submit agency review set to formally begin review process.

D. Funding and Other Items:

- Recent Work Completed
  - ✓ Updated project listing to capture inflation costs and additional work items.
  - ✓ Standard resolutions required for submission of CDBG grant application.
  - ✓ CDBG Funding Application submitted July 29, 2022
  - ✓ Additional WQIP Application submitted July 29, 2022
  - ✓ **Prepared Funding Scenario and project summary forms for Board review.**
  
- Current Status:
  - Coordinating visit to Environment One grinder pump manufacturing facility for Town.
  - Review of DEC Model Sewer Use Law is ongoing.
  - **Discussing subconsultant service agreements and Engineering amendment with Town.**
  
- Future steps:
  - Potential Town standardization resolution on E-One Grinder pumps.
  - CFA Funding announcements tentatively expected December 2022.
  - **Coordination with Bond counsel for increase bond resolution.**
  - **Continue pursuit of additional grant opportunities.**
  - **Execute amendment to Engineer service agreement.**

