Clerk's Monthly Report
October 01, 2026 - October 31, 2026

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	10	40.40
	Marriage License	Marriage License	2	35.00
			Sub-Total:	**$75.40**
A1603	Registrar Fees	Certified Copy - Death	5	75.00
		Certified Copy - Birth	1	15.00
			Sub-Total:	**$90.00**
A2544	Dog Licensing	Female, Spayed	14	84.00
		Female, Unspayed	3	36.00
		Male, Neutered	16	96.00
		Male, Unneutered	1	12.00
		Replacement Tags	1	0.00
			Sub-Total:	**$228.00**
A2590	Code Enforcement Office	Building Permit	13	3,609.25
		Building Permit - Renewal	1	77.00
		Demolition Permit	2	150.00
			Sub-Total:	**$3,836.25**
			Total Local Shares Remitted:	**$4,229.65**

Amount paid to:	Humane CNY	10.00
Amount paid to:	NYS Ag. & Markets for spay/neuter program	42.00
Amount paid to:	NYS Environmental Conservation	1,308.60
Amount paid to:	State Health Dept. for Marriage Licenses	45.00

Total State, County & Local Revenues: $5,635.25

Total Non-Local Revenues: $1,405.60

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Clare Haynes, Town Clerk, Town of Constantia during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor — 11/4/26 Date

Town Clerk — 11/4/26 Date

Constantia Town Court
14 Frederick Street
Constantia, NY 13044

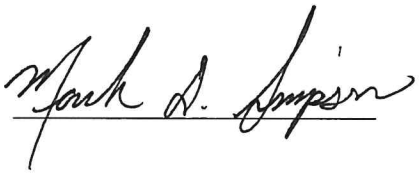
Mark D. Simpson
Town Justice

Phone: (315) 243-2600
Fax: (315) 623-9623

November 4, 2026

TO: Office of the State Comptroller
Justice Court Fund
P.O. Box 22110
Albany, NY 12201-2110

This is to certify that my report for the month of October 2026 transmitted electronically to you on Wednesday, November 4, 2026 is a true and complete record of the activity of the court for the period. A check for the amount of $580.00 was sent to the Chief Fiscal Officer of The Town of Constantia on Wednesday, November 4, 2026.

Justice: 

Justice Name: Mark D. Simpson

Justice ID #: 3531980316S

Date: November 4, 2026

BUDGET TRANSFERS 2026

No. 2

GENERAL FUND

NOVEMBER 2026

OVER BUDGET ACCOUNTS

Previous Transfer

4/30/2026	A1910.4	Insurance	$3,950.90
		Total	$3,950.90

November Transfer

11/30/2026	A1420.4	Attorney CE	$1,724.14
	A5132.2	Garage Cap	$810.72
	A9060.9	Disability	$938.38
			$3,473.24

TOTAL TRANSFER NOVEMBER $3,473.24

BUDGET TRANSFER ACCOUNT

4/30/2026	A1990.4 Contingency	$45,550.00
4/30/2026	Minus Budget Transfer	($3,950.90)
11/30/2026	Minus Budget Transfer	($3,473.24)
	Contingency Balance	$38,125.86

DATE _____

SUPERVISOR _____

TOWN BOARD _____

PROPOSED

COUNCILMAN:
Introduced the following and moved its adoption:

RESOLUTION TO ADOPT FINAL BUDGET FOR FISCAL YEAR 2027

WHEREAS the town of Constantia has completed its preliminary budget for the fiscal year of 2027; and

WHEREAS the town has properly advertised and made said preliminary budget available; and

WHEREAS the town has held a public hearing on the preliminary budget on November 5, 2026; and

WHEREAS the town has completed and filed its tax levy limit information with the New York State Comptroller; and

WHEREAS the town is in compliance with the applicable tax levy limit; and

WHEREAS the town board, having made any such necessary and permissible amendments to the preliminary budget subsequent to said public hearing;

THEREFORE be it declared that the town board of the town of Constantia does hereby adopt the same as the final budget for the fiscal year of 2027.

Seconded by Councilman:

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Ronald Chapman Jr..	Voted
Michael Donegan	Voted
Cory Monroe	Voted
Thomas Moran	Voted
Daniel Poné	Voted

The forgoing resolution was thereupon declared duly adopted.

State of New York
County of Oswego
Town of Constantia

I hereby certify that I have compared the foregoing copy of the resolution with the original thereof now in my possession and that the same is a true and complete transcript thereof and of the whole thereof; and I further certify that said resolution was duly adopted at the regular monthly meeting held on the 17th day of November 2026.

IN WITNESS WHEREOF, I have hereunto set my hand the seal of the Town of Constantia, 17th day of November 2026.

_____,
Clare Haynes
Clerk of the Town of Constantia

SAMPLE

TOWN OF CONSTANTIA
TOWN BOARD RESOLUTION

November 17, 2026

TOWN OF CONSTANTIA LOCAL LAW NO. F-2026
("A Local Law Extending for an Additional Period of Nine (9) Months a Moratorium on Commercial Free-Standing Solar Photovoltaic (PV) Systems within the Town of Constantia")

The following resolution was offered by Councilor _____, who moved its adoption, seconded by Councilor _____, to wit:

WHEREAS, pursuant to the provisions of the Municipal Home Rule Law, proposed Local Law No. F-2026, titled "A Local Law Extending for an Additional Period of Nine (9) Months a Moratorium on Commercial Free-Standing Solar Photovoltaic (PV) Systems within the Town of Constantia," was presented and introduced at a regular meeting of the Town Board of the Town of Constantia held on October 20, 2026; and

WHEREAS, a public hearing was held on such proposed local law on November 17, 2026, by the Town Board of the Town of Constantia and proof of publication of notice of such public hearing, as required by law, having been submitted and filed, and all persons desiring to be heard in connection with said proposed local law having been heard, and said proposed local law having been in the possession of the members of the Town Board of the Town of Constantia in its final form in the manner required by Section 20 of the Municipal Home Rule Law of the State of New York; and

WHEREAS, Volume 6 N.Y.C.R.R., Section 617 of the Regulations relating to Article 8 of the New York State Environmental Conservation Law of New York (SEQRA), requires that as early as possible in the consideration of a proposed action, an involved agency shall make a determination whether a given action is subject to the aforementioned law; and

WHEREAS, on October 20, 2026 the Town Board declared itself lead agency and determined that the enactment of proposed Local Law No. F-2026 is a Type II action and therefore will have no significant effect on the environment, thus concluding environmental review under State Environmental Quality Review Act; and

WHEREAS, the Town of Constantia Town Board has now determined that it is in the public interest to enact said proposed Local Law No. F-2026.

NOW, THEREFORE, it is

RESOLVED that the Town Board of the Town of Constantia, Cayuga County, New York, does hereby enact proposed Local Law No. F-2026 as Local Law No. ___-2026 as follows:

"TOWN OF CONSTANTIA
LOCAL LAW NO. ___-2026

A LOCAL LAW EXTENDING FOR AN ADDITIONAL PERIOD OF NINE (9) MONTHS A MORATORIUM ON COMMERCIAL FREE-STANDING SOLAR PHOTOVOLTAIC (PV) SYSTEMS WITHIN THE TOWN OF CONSTANTIA

Be it enacted by the Town of Constantia Town Board, as follows:

SECTION 1. AUTHORITY.

This Local Law is enacted pursuant to the New York State Constitution and New York Municipal Home Rule Law §10.

SECTION 2. INTENT.

It is the intent of the Town Board of the Town of Constantia to extend for an additional period of nine (9) months a moratorium on commercial free-standing solar photovoltaic (PV) systems within the Town of Constantia.

SECTION 3. LEGISLATIVE PURPOSE.

In recent months, the Town has become aware of increasing interest by developers of larger scale solar energy system applications in the Town and surrounding areas, such that solar energy uses are becoming increasingly prevalent in the Town of Constantia at a commercial scale. Based upon this, the Town Board is of the opinion that a period of time is necessary to determine whether regulation of commercial freestanding solar power energy systems is necessary in order to preserve and protect the health, safety and welfare of its residents. Commercial free-standing solar power energy are generally larger, more obtrusive and can pose a hazard and danger to residents by distraction, obstruction, and the power supply systems involved with such installations may pose a risk.

In addition, the Town is undertaking the process of drafting and adopting a new comprehensive zoning law in the Town which includes regulations pertaining to commercial freestanding solar systems. This moratorium will enable town officials to review and comprehensively address the various issues involved with these commercial level systems.

The Town recognizes the potential benefits and desirability of solar power and renewable energy sources but determines that time and study is necessary in order to determine if and how to properly regulate such installations. The Town Board deems this moratorium emergent and immediately necessary for the Town.

SECTION 4. DEFINITIONS.

COMMERCIAL FREE STANDING SOLAR PHOTOVOLTAIC (PV) SYSTEMS

A free standing solar photovoltaic (PV) system and area of land principally used to convert solar energy to electricity with the primary purpose of supplying electricity to a utility grid for wholesale or retail sales of electricity to the general public or utility provider.

PERSON

The term person shall include any individual, partnership, association, corporation, landowner, lessee or licensee.

SECTION 5. MORATORIUM.

A. The Town Board hereby enacts a moratorium which shall prohibit the placement, construction or erection of a commercial free-standing solar photovoltaic (PV) system within the Town of Constantia and/or the processing or further processing of such applications.

B. This moratorium shall be in effect for a period of nine (9) months from the expiration of the existing moratorium enacted by Local Law 2-2026 and shall expire on the earlier of: (i) the date nine (9) months from said effective date of this local law, unless renewed; or (ii) the enactment by the Town Board of a resolution indicating the Town Board is satisfied that the need for the moratorium no longer exists.

C. This moratorium shall apply to all zoning/land use districts and all real property within the Town.

D. Commercial free-standing solar photovoltaic (PV) systems which have previously been approved or are located on Town-owned property are hereby expressly excluded from this moratorium. Those applications for such uses which have not received appropriate approvals from the Town's Zoning or Planning Boards are included in the moratorium.

SECTION 6. RELIEF FROM PROVISIONS OF THIS LOCAL LAW.

A. The Town Board reserves to itself the power to vary or adapt the strict application of the requirements of this Local Law in the case of unusual hardship which would deprive the owner of all reasonable use of the lands involved.

B. Application for relief shall be filed in triplicate with the Town Code Enforcement Officer together with a filing fee of $250.00. The application shall specifically identify the property involved, recite the circumstances pursuant to which the relief is sought and the reasons for which the relief is claimed. Any costs, including expert consulting fees or

attorney's fees, incurred by the Town, shall be reimbursed to the Town by the Applicant. The Town Board shall apply Use Variance criteria as set forth in the New York State Town Law, Section 267-b (2) in reviewing any application for relief.

C. The Town Board may refer any applications for relief herein to the Town Planning Board for its advice and recommendations, but all decisions on granting or denying such relief shall be made solely by the Town Board after determining whether or not the requested relief is compatible with any contemplated amendments to the Town of Constantia Land Development Law. Unless completely satisfied that the proposed relief is compatible, the Town Board shall deny the application.

D. The Town Board shall conduct a public hearing on any request for relief within forty-five (45) days of receipt by the Town Code Enforcement Officer and shall issue its final decision on requests for relief within thirty (30) days from the date of the public hearing.

SECTION 7. PENALTIES.

Any person who shall construct, reconstruct, relocate, enlarge or modify any site to be used for a commercial free-standing solar photovoltaic system in violation of the provisions of this Local Law, shall be subject to:

A. A fine not to exceed One Thousand and 00/100 Dollars ($1,000.00) or imprisonment for a term not to exceed fifteen (15) days, or both. Each day a violation continues shall be considered a new violation.

B. A civil action inclusive of injunctive relief in favor of the Town to cease any and all such actions which conflict with this local law and, if necessary, to remove any constructions, improvements, or related items or byproducts which may have taken place in violation of this Local Law.

SECTION 8. ENFORCEMENT.

This local law shall be enforced by the Code Enforcement Office of the Town of Constantia or such other zoning enforcement individual(s) as designated by the Town Board. It shall be the duty of the enforcement individual(s) to advise the Town Board of all matters pertaining to the enforcement of this Local Law.

SECTION 9. VALIDITY & SEVERABILITY.

If any section or part of this Local Law is declared invalid or unconstitutional, it shall not be held to invalidate or impair the validity, force or affect any other section of this Local Law.

SECTION 10. EFFECTIVE DATE.

This Local Law shall take effect immediately upon passage and thereafter shall be filed with the New York State Department of State and shall remain in force and effect for a period of nine (9) months from the expiration of the existing moratorium enacted by Local Law 2-2026 on March 17, 2026."

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Thomas Moran	**Councilor**	**Voted**	**Yes/No**
Michael Donegan	**Councilor**	**Voted**	**Yes/No**
Corey Monroe	**Councilor**	**Voted**	**Yes/No**
Daniel Pone	**Councilor**	**Voted**	**Yes/No**
Ronald Chapman	**Supervisor**	**Voted**	**Yes/No**

The foregoing resolution was thereupon declared duly adopted.

DATED: November 17, 2026

PROPOSED