

TOWN OF CONSTANTIA  
**MINUTES TOWN BOARD MEETING–AUGUST 18, 2026**  
6:00 pm Constantia Town Hall

Present: Ronald Chapman Jr. - Supervisor  
Michael Donegan, Cory Monroe, Thomas Moran, Daniel Poné, – Council Members  
Clare Haynes – Town Clerk  
E. John Whitney –Highway Superintendent  
Dillon Kinsey – Deputy Highway Superintendent  
Roy Reehil – County Legislator  
Erin Zehr – Park and Recreation Commission, Chair  
Christene Kieffer - Historian  
Heidi Tompkins, Nathan Snavlin – Tug Hill Commission

**CALL TO ORDER:**

At 6:00 pm Mr. Chapman town board meeting to order with the pledge of allegiance.

**PUBLIC COMMENT:**

None

**WASTEWATER:**

**CONSTANTIA NORTH SHORE SEWER PROJECT**

A. Constantia Sewer Project Progress:

- ✓ Funding agencies have indicated that SOCRIS must have funding and be underway before Constantia's project will be eligible for funding.
- ✓ Project Score on the NYSEFC 2026 Intended Use Plan (IUP) – 126 points.
- ✓ Income Surveys Complete. District MHI reported as \$60,000.
- ✓ EFC PLUS Listing Update submitted on 5/29.
- ✓ \$1.75M STAG Grant – Procurement Flexibility Request approved 7/1/2026
  - **Nancy is setting up grants.gov to prepare grant agreement application**
- ✓ **Sanitary Survey complete!**
- ✓ **WQIP Application submitted for \$10M!**
- ✓ **Enhanced WIHA Application submitted for \$25M!**

Upcoming items:

- **Assist Town in completing STAG grant agreement application on grants.gov**

B. SOCRIS Progress:

- ✓ IMA approved with Constantia and most recently Hastings
- ✓ County developing Treatment Agreement with the City of Fulton.
- ✓ Meetings with ESD, Governor's office, Senator Ryan, Assemblyman Barclay, DEC and EFC. SOCRIS creates a significant opportunity for Economic Development in the region.
- ✓ Oswego County Water Agency has been formed and holds monthly meetings.
- ✓ SOCRIS Bond Resolution authorized by the County Legislature
- ✓ Oswego County Sewer District No. 1 Sewer District in the process of being formed.
- ✓ \$12M included in the FY26-27 NYS budget resolution for SOCRIS project!
- ✓ SOCRIS design underway! This shows progress and will help support Constantia funding applications!
- ✓ **Several funding applications submitted including WQIP, IMG, ESD!**
- ✓ **Oswego County met with City of Fulton to develop IMA which is needed to form County SOCRIS sewer district.**

Upcoming items:

- Develop and execute IMA with City of Fulton. County to then form SOCRIS Sewer District
- Ongoing project promotion

C. Constantia Sewer Project Target Funding Opportunities:

- NYSEFC Enhanced WIHA:
  - Project is eligible for up to 25% of net project costs up to \$25M
  - **Applications submitted on July 31 for \$25M!**
- NYSEFC Base Additional Subsidy:
  - Eligible communities can receive up to 25% of net project costs up to an additional \$2M
- NYSDEC WQIP Grant:
  - Project is eligible for grants up to \$10M
  - **Applications submitted on July 31 for full \$10M!**
- Other Grant Opportunities:
  - USDA RD Grant
  - NBRC Grant
  - ESD Grant
  - CDBG Grant
  - STAG/CPF Grant
  - Micron

D. NEXT STEPS:

- Submit Grant Agreement with EPA through grants.gov, determine use of grant funds.
- Ongoing project promotion.

**COUNTY LEGISLATOR:**

Mr. Reehil told the board that the City of Fulton did sign the memorandum of understanding (MOU) for the SOCRUS project.

**PARK AND RECREATION:**

Mrs. Zehr reported the following:

- Recreation program has ended, more kids than ever took swimming lessons
- 40 children from West Monroe attended
- Still working towards a splash pad, had quite a few closures this year due to algae
- Fireworks were very well attended; Mr. Chapman would like to see the fireworks stay in August. Mrs. Zehr agrees.

**TUG HILL COMMISSION:**

Mrs. Tompkins and Mr. Snavlin gave his monthly report for the North Shore & Salmon Rivers Council of Governments report, please go to [www.norcog.org](http://www.norcog.org) for more information.

**HIGHWAY:**

Mr. Whitney reported:

- Paving has been completed, working to finish shoulders now
- New dump/plow truck has been delivered, this was ordered in April of 2023, the new sander should be here next week
- Monday work will start on the new outdoor boiler
- Cutting trees and hauling sand
- The mining permit has been renewed; Mr. Whitney will be getting prices to rent a sander as the price for sand keeps going up. Last year \$6 a yard this year \$10 a yard, might be a good idea go start doing our own again

**HISTORIAN:**

Mrs. Kieffer gave the following report:  
All three Pomeroy Historical Markers have been delivered, and I am in the process of handing them off to local highway and DPW for them to set. This was a great collaboration to obtain these markers that included our County Historian, Debra Allen and also Tim Middlebrook from the Sons of the American Revolution. I will be organizing and conducting the dedication ceremonies, on September 13th. We will start at the Cleveland Village Cemetery at 1:00, Constantia Center Cemetery at 2:00, and then West Monroe Cemetery at 3:00.

**VOUCHERS:**

Mr. Poné made the motion to accept the following vouchers as listed on Abstract #8 Dated August 18, 2026:

|               |         |              |               |    |             |
|---------------|---------|--------------|---------------|----|-------------|
| ▪ General     | 276-309 | \$ 38,986.57 | Trust &Agency | 8  | \$18,627.73 |
| ▪ Highway     | 128-834 | \$181,301.79 | Sewer         | 11 | \$ 1,094.79 |
| ▪ B-Bay Water | 6       | \$ 12,129.58 |               |    |             |

Seconded by Mr. Donegan.

Carried: Ayes: Moran, Monroe, Poné, Donegan, Chapman

**SUPERVISOR:**

Mr. Moran made the motion to accept the July 31st supervisor’s report as received, seconded by Mr. Donegan.

Carried: Ayes: Moran, Monroe, Poné, Donegan, Chapman

**APPROVAL OF DEPARTMENT REPORTS AND BOARD MINUTES:**

Mr. Donegan made a motion to accept the following reports and minutes as received:

- Code Enforcement, Justice Simpson, Town Clerk
- July 21st town board meeting

seconded by Mr. Moran.

Carried: Ayes: Moran, Monroe, Poné, Donegan, Chapman

**NEW TOWN HALL:**

Mr. Chapman told the public in attendance that the new town hall is coming along. When removing the raised portion of the concrete it was noted there was no foundation. The gravel has been removed; new concrete will be

poured along with new sidewalks this coming week. The plumbing contractor has started running the new lines as necessary for the new handicap bathroom.

**BOARD INITIATIVES AND COMMENTS:**

COUNCILMAN:           **Donegan**

Introduced the following and moved its adoption:

**Budget Modification 2026 General Fund: this budget modification is necessary as the Town received \$7,704.00 for Temporary Municipal Assistance (TMA) payment. This was a revenue that was not expected. Revenue: A3089 State Aid - Other to be added to the budget \$7,704.00 Expense: A1420.4 Attorney CE increase by \$7,704.00**

Seconded by Councilman:           **Moran**

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

|                 |       |            |
|-----------------|-------|------------|
| Ronald Chapman  | Voted | <b>Yes</b> |
| Michael Donegan | Voted | <b>Yes</b> |
| Cory Monroe     | Voted | <b>Yes</b> |
| Thomas Moran    | Voted | <b>Yes</b> |
| Daniel Poné     | Voted | <b>Yes</b> |

The foregoing resolution was thereupon declared duly adopted.

Councilman Poné offered the following resolution:

**TOWN OF CONSTANTIA  
TOWN BOARD RESOLUTION**

**August 18, 2026**

**TOWN BOARD RESOLUTION REDUCING THE NUMBER OF TOWN COURT JUSTICES FROM TWO TO ONE**

Be it enacted by the Town Board of the Town of Constantia as follows:

**WHEREAS**, the Town of Constantia currently has two (2) Justices for the Town of Constantia Town Court; and

**WHEREAS**, pursuant to New York Town Law § 60-a(2), the Town Board has determined it is in the best interests of the Town to reduce the number of elected Town Court Justices from two (2) to one (1); and

**NOW, THEREFORE**, it is

**RESOLVED AND DETERMINED**, that pursuant to the provisions of New York Town Law §60-a(2), the Town of Constantia Town Board hereby reduces the number of Town Justices to one (1); and be it further

**RESOLVED AND DETERMINED**, that this Resolution shall be subject to permissive referendum as provided by New York State Town Law Article 7, §§ 90 through 94; and be it further

**RESOLVED AND DETERMINED**, that the Town Clerk is hereby authorized and directed to publish notice of this Resolution in a newspaper of general circulation within the Town of Constantia within ten (10) days, and also within ten (10) days post on the official signboard of the Town; and be it further

**RESOLVED AND DETERMINED**, upon such Resolution having been approved by an affirmative vote of a majority of the members of the Town Board, this Resolution shall take effect on the thirtieth (30th) day, unless a valid petition be filed within the statutorily authorized time period forcing such question on the ballot at a general or special town election.

Seconded by Councilman Monroe.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

|                        |                   |              |            |
|------------------------|-------------------|--------------|------------|
| <b>Thomas Moran</b>    | <b>Councilor</b>  | <b>Voted</b> | <b>Yes</b> |
| <b>Michael Donegan</b> | <b>Councilor</b>  | <b>Voted</b> | <b>Yes</b> |
| <b>Cory Monroe</b>     | <b>Councilor</b>  | <b>Voted</b> | <b>Yes</b> |
| <b>Daniel Pone</b>     | <b>Councilor</b>  | <b>Voted</b> | <b>Yes</b> |
| <b>Ronald Chapman</b>  | <b>Supervisor</b> | <b>Voted</b> | <b>Yes</b> |

The foregoing resolution was thereupon declared duly adopted.

**DATED:           August 18, 2026**

**TOWN OF CONSTANTIA  
TOWN BOARD RESOLUTION**

**August 18, 2026**

**TOWN OF CONSTANTIA LOCAL LAW NO. E OF 2026**  
("A Local Law Overriding the Tax Levy Limit Established  
in General Municipal Law §3-c in the Town of Constantia")

Councilor Donegan introduced proposed Local Law No. E-2026, relating to the ability of the Town of Constantia to override the limit on the amount of real property taxes that may be levied by the Town of Constantia pursuant to General Municipal Law §3-c, and to allow the Town of Constantia to adopt a Town budget for the fiscal year 2027 in excess of the “tax levy limit,” if necessary, and made the following motion, which was seconded by Councilor Moran:

**WHEREAS**, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Constantia, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQR) with respect to the proposed enactment of said Local Law, with the result that the Town Board shall act as lead agency in this matter; and

**WHEREAS**, the adoption to said Local Law is an unlisted action for purposes of environmental review under SEQR; and

**WHEREAS**, the Town Board has determined that a short environmental assessment form (EAF) shall be required in connection with this matter; and

**WHEREAS**, the said EAF has been prepared and has been reviewed by the Town Board; and

**WHEREAS**, the Town Board has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria.

**NOW, THEREFORE**, it is

**RESOLVED AND DETERMINED**, that the enactment of proposed Local Law No. E-2026 is an unlisted action, there are no other involved agencies and this Board shall act as lead agency in this matter for purposes of SEQR review; and it is further

**RESOLVED AND DETERMINED**, the Town Board has determined this action shall have no significant adverse impact on the environment; that, accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQR; and it is further

**RESOLVED AND DETERMINED**, that the Town Board shall conduct a public hearing as to the enactment of proposed Local Law No. E-2026 at the Town Hall located at 14 Frederick Street, Constantia, New York on September 15, 2026, at 6:00 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard; and it is further

**RESOLVED AND DETERMINED**, that notice of said public hearing shall be provided at least five (5) days prior to the date of said public hearing in a newspaper of general circulation within the Town of Constantia and to any affected municipalities described above.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

|                        |                   |              |            |
|------------------------|-------------------|--------------|------------|
| <b>Thomas Moran</b>    | <b>Councilor</b>  | <b>Voted</b> | <b>Yes</b> |
| <b>Michael Donegan</b> | <b>Councilor</b>  | <b>Voted</b> | <b>Yes</b> |
| <b>Corey Monroe</b>    | <b>Councilor</b>  | <b>Voted</b> | <b>Yes</b> |
| <b>Daniel Poné</b>     | <b>Councilor</b>  | <b>Voted</b> | <b>Yes</b> |
| <b>Ronald Chapman</b>  | <b>Supervisor</b> | <b>Voted</b> | <b>Yes</b> |

The foregoing resolution was thereupon declared duly adopted.

**DATED:           August 18, 2026**

**COUNCILMAN:       Monroe**

Introduced the following and moved its adoption:

**Authorize Supervisor Chapman to approve Change Orders to the Construction Contracts on an as-needed basis when recommended by Larry Prunoske, Construction Manager, with a limit of \$30,000 per change.**

Seconded by Councilman:       **Moran**

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

|                    |       |            |
|--------------------|-------|------------|
| Ronald Chapman Jr. | Voted | <b>Yes</b> |
| Michael Donegan    | Voted | <b>Yes</b> |
| Thomas Moran       | Voted | <b>Yes</b> |
| Cory Monroe        | Voted | <b>Yes</b> |
| Daniel Poné        | Voted | <b>Yes</b> |

The foregoing resolution was thereupon declared duly adopted.

**Councilman Monroe offered the following resolution:**

**RESOLUTION**

**TO AUTHORIZE THE ACCEPTANCE AND ADOPTION OF THE**

**2026 OSWEGO COUNTY MULTI-JURISDICTIONAL**

**HAZARD MITIGATION PLAN UPDATE**

**WHEREAS** the Town/City/Village of Constantia recognizes the threat that natural hazards pose to people and property within (local government); and

**WHEREAS**, the Oswego County Emergency Management Office, with assistance from Barton & Loguidice, D.P.C., has gathered information and prepared the Multi-Jurisdictional Hazard Mitigation Plan Update, created in

2025 and finalized in 2026, for Oswego County, New York; and  
**WHEREAS**, the Multi-Jurisdictional Hazard Mitigation Plan Update for Oswego County, New York has been prepared in accordance with the Disaster Mitigation Act of 2000 and Title 44 Code of Federal Regulations (CFR), Part 201; and  
**WHEREAS** the 2026 Oswego County Multijurisdictional Mitigation Plan Update identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property from the impacts of future hazards and disasters; and

**WHEREAS** adoption by the Town of Constantia demonstrates their commitment to hazard mitigation and achieving the goals outlined in the 2026 Oswego County Multijurisdictional Hazard Mitigation Plan;  
**NOW THEREFORE, BE IT RESOLVED BY THE Constantia Town Board, NY THAT:**  
Section 1: The Town of Constantia adopts the 2026 Oswego County Multijurisdictional Hazard Mitigation Plan. This plan, approved by the community, may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in 5 years.

**Seconded by Councilman Moran**

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

|                 |       |            |
|-----------------|-------|------------|
| Ronald Chapman  | Voted | <b>Yes</b> |
| Michael Donegan | Voted | <b>Yes</b> |
| Cory Monroe     | Voted | <b>Yes</b> |
| Thomas Moran    | Voted | <b>Yes</b> |
| Daniel Poné     | Voted | <b>Yes</b> |

The foregoing resolution was thereupon declared duly adopted.

**COUNCILMAN: Donegan**

Introduced the following and moved its adoption:  
As per Agriculture and Markets Law 109(1)© it is a requirement that the Town has on all dog license applications the option to donate to a dog shelter. This is a voluntary contribution. The Constantia Town Board authorizes the Town Clerk to remit monthly all voluntary contributions received to:

Humane CNY  
4915 W. Taft Rd  
Liverpool, NY 13088

**Seconded by Councilman: Poné**

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

|                    |       |     |
|--------------------|-------|-----|
| Ronald Chapman     | Voted | Yes |
| Michael Donegan II | Voted | Yes |
| Thomas Moran       | Voted | Yes |
| Cory Monroe        | Voted | Yes |
| Daniel Poné        | Voted | Yes |

The foregoing resolution was thereupon declared duly adopted.

**PUBLIC COMMENT:**

A resident asked if there was a local shelter, Mrs. Haynes explained that Mr. Conover our dog control officer has a kennel but is not a shelter.

**ADJOURN:**

At 6:30 pm Mr. Monroe made the motion to adjourn, seconded by Mr. Donegan.  
Carried: Ayes: Moran, Monroe, Poné, Donegan, Chapman

Respectfully submitted:

*Clare Haynes*  
*Town Clerk*