

Town of Constantia Planning Board

Meeting Minutes – March 25, 2025

Call to Order

Chair Peck opened the meeting at 7:03 pm

Attendees

Voting members in attendance included:

- Chair James Peck
- Sandra Retajczyk
- Sandra Touri-Bell
- Dave Antos
- Martin Godzwon
- John Mura (Alt)
- Joseph Markham
- Randall West
- Terri John (Alt)

Guests in attendance included: Frank Tomaino (Town Supervisor), Ron Chapman (Town Councilman), Paul Baxter (Tug Hill Commission), Bill Buchan, Matt Johnson (Tug Hill Commission), John West, Michelle Wesolowski, Rod Campbell, and Brenda Mosher (Secretary).

Public Hearing and vote, 312.15-01-03.21 to 312.15-01-03.22 subdivision

31 Forest Drive

Mr. Peck opened the Public hearing at 7:03 PM.

Mr. Bill Buchan, land transaction with “Lot line adjustment”. This is a land transaction, land is being transferred from one family to the next, with a lot line adjustment. Moving lot lines between neighbors. There is no development planned or contemplated. Mr. Buchan is proposing to the board that it review and approve this new lot line. Combining these two lots as a merge, what will happen is this will create a new fully buildable lot with more than a 100 feet of road frontage.

No Comments

Motion by Jim Peck at 7:19 PM to close Public Hearing on 31 Forest Drive. Seconded by Sandy Retajczyk. Motion carried unanimously.

Mr. Peck signed the Part II Environmental Assessment Form for Mr. Buchan to be filed.

Public Hearing and vote, 311.08-02-07, 712 State Route 49.

“James Place” Site Plan Review

Mr. Peck opened the Public hearing at 7:21 PM.

Updates made to site plan include Firetruck road, 500’ DEC check zone, added topography, see site plan and legend on site plan for details.

Motion by Joe Markham at 7:43 to close Public Hearing on current site plan for “James Place”, seconded by Randall West. Motion passed unanimously.

Approval of Minutes

A motion to approve the minutes of the previous Jan 28, 2025 meeting. Motion was made by Sandra Retajczyk and seconded by Joe Markham. Motion passed unanimously.

*Note: the February meeting was cancelled.

Proposed Sewer Project-

Sewer district formed with all neighboring municipalities signing on.

County to form County Sewer district

Protect Our Lake-Positive feedback from Environmental Protection standpoint with the creation of new sewer treatment lines and treatment of waste.

Additional Grant Possibilities

Motion to be taken to Public-TBD

Tug Hill Commission

Holding a Public Meeting on 3/26/25 @ 7 PM at the West Monroe Fire station regarding the Proposed Sporting Complex.

NORCOG update: Meeting 3/27/25 @ 7:00 PM at the West Monroe Fire station. Agenda for this meeting to include Guest Speaker Bill Buchan with Socris update, Intermunicipal Agreement (IMA), NORCOG Economic Resiliency Study, Tug Hill Commission business, 2025 calendar, Annual Dinner, Retirement Party for Paul Baxter Friday 6/27/25 @ Taft Bay Park in Berhard’s Bay from 3:00-6:00 PM.

Local Government Conference is coming up on May 2nd

Other Discussion

Introduction: New Secretary-Brenda Mosher

Adjournment

Jim Peck moved that the meeting be adjourned, seconded by Sandy Retajczyk. Members voted unanimously to adjourn at 7:53 pm

Next Meeting Scheduled for April 22, 2025 @ 7:00 PM, Constantia Town Hall

Brenda Mosher

4/15/25

Brenda Mosher

Date of Approval

Secretary

Town of Constantia Planning Board