

TOWN OF CONSTANTIA
MINUTES – ANNUAL MEETING
NORTH SHORE WATER BOARD
BERNHARDS BAY WATER BOARD
October 1, 2024
9:00 am Constantia Town Hall

Present: Frank Tomaino – Supervisor
Ronald Chapman, Thomas Moran – Council Members
Clare Haynes – Town Clerk

Others Present: Warren Wheeler – Assessor for the Town of Constantia
Dale Mahar – Supervisor for the Town of West Monroe
Vern Sundet – Consultant for the Town of West Monroe

Absent: Michael Donegan, Daniel Poné – Council Members
David Peel – Assessor for the Town of West Monroe

CALL TO ORDER:

At 9:07 am Mr. Tomaino called the annual meeting of the water board to order with the pledge of allegiance.

NORTHSHORE WATER DISTRICT:

Mr. and Mrs. Currey from 317 Shacksbush Rd (280.00-03-11.2) were in to speak to the board about the equivalent dwelling unit (edu) charge on their tax bill for the North Shore water district. They are not in the district when they realized the error, they contacted Mrs. Haynes. Mrs. Haynes looked at the original map of the North Shore water district to verify they were not in the district, then reached out to Mr. Clark from Barton and Loguidice who agreed. Mr. and Mrs. Currey were for some reason put into the district for the tax year of 2022 although they did not catch the error until 2024. Mr. and Mrs. Currey are requesting the total amount they paid in error of \$962.97.

Mr. Wheeler looked at the information presented, he will be able to make the change for the 2025 tax roll, but encouraged the Currey's to review their bill in January to verify the edu charge has been removed successfully. Mr. Wheeler believes if he were to do the refund thru his office, he will only be able to refund 2-3 years, he will need to look at the statue to verify. After discussion, Mr. Wheeler suggested Mr. Tomaino discuss the situation with Mr. Bader the Town's attorney. The board members present would like to correct the error in full.

Once the error was noted, Mrs. Haynes reviewed the properties to the north of Mr. and Mrs. Currey, there is another property that has also been charged in error. Mr. and Mrs. Robert Holst, 335 Shacksbush Rd. (280.00-03-11.11), this property has been charged in error since 2019 making the total amount of the full refund \$1,977.31, if allowed.

After discussion, Mr. Tomaino will reach out to Attorney Bader to verify that the district can re-imburse both the Currey's and the Holst's for the total amount that was charged in error. Mr. Tomaino told Mr. and Mrs. Currey that approval will be at the October 15th town board meeting.

Mr. Moran made the motion to allow full re-imburement to the owners of properties 280.00-03-11.2 and 280.00-03-11.11 for the total edu charged in error if Attorney Bader can justify, seconded by Mr. Chapman.
Carried: Ayes: Chapman, Moran, Tomaino

Mrs. Haynes wanted to let the board know of a different issue in Doris Park. Ms. Mark reached out on January 2, 2024, indicating that the vacant property 310.05-02-01 is unserviceable. Mrs. Haynes encouraged Ms. Mark to send a letter requesting a change by the water board, no letter has been received, subject tabled until an official request is received.

BERNHARDS BAY WATER DISTRICTS:

No issues to discuss.

DISCUSSION:

Mr. Sundet asked about the Water Debt District, Mr. Wheeler responded that the district is in the Village of Cleveland. Mr. Wheeler reached out to the County because it was part of his reporting, the County put it on the roll at the request of the Village. The Town will not be collecting for this district as it belongs on the Village tax bills.

EDU SCHEDULE:

With no change suggested for the EDU Schedule from 2023 Mr. Tomaino made the motion to approve the current EDU Schedule with no changes, seconded by Mr. Mahar.

Carried: Ayes: Chapman, Moran, Tomaino Mahar

ADJOURN:

At 9:44 am the meeting adjourned.

**UNIT SCHEDULE FOR WATER DISTRICTS
WD262 AND WD263**

PROPERTY DESCRIPTION

UNIT CHARGES

Single Family Residence (Property Class 210)	1 unit
Multiple Family Residence (3 or fewer dwelling units) (Property Class 220 and 230) (Property Class 280 – see individual class codes)	1 unit first 0.75 unit each after 1
Commercial	1 unit unless otherwise defined
Manufactured Home Park	1 unit plus 0.75 per unit for each additional home
RV Parks	1 unit plus 0.10 per RV site
Apartment Complex (greater than 4 dwelling units)	0.75 unit per apartment
Vacant Parcel	0.5 unit
Vacant Parcel with improvements Including water facilities	1 unit
Vacant Agricultural and/or Livestock Land	0 unit with Agricultural Exemption
Unserviceable: to be determined by the Water Board	1/10 th unit
Schools	1 unit per 30 students/faculty (min of 1 unit)
Restaurants/Banquet halls	1.5 unit base includes kitchen and one bath, 0.5 per each additional bath, 0.5 per shower
Non Profits	1 unit

Adopted for WD262 and WD263
On October 1, 2024

edu charges