

TOWN OF CONSTANTIA  
**MINUTES –BUDGET MEETING – October 20, 2022**  
4:00 pm Constantia Town Hall

Present: Frank Tomaino - Supervisor  
Ronald Chapman John Metzger, Thomas Moran– Council Members  
Clare Haynes – Town Clerk  
Nancy Butler – Bookkeeper  
Absent: Richard Colesante – Council Member

**CALL TO ORDER:**

At 4:00 pm Mr. Tomaino called the meeting to order with the pledge of allegiance.

**2023 PRELIMINARY BUDGET:**

Mrs. Haynes gave the board the 2022 approved stipends for the planning board, board of appeals and board of assessment review. Mr. Tomaino knows that the planning board is talking about working on zoning, it is an important topic. It must be said that if anyone is paid more than \$600 they will receive IRS Form 1099 from the Town. After discussion the following changes were made:

| <u>2022 Planning Board:</u>  | <u>2023</u>                  |
|--|------------------------------|
| Chair \$1,000.00 – yearly  | \$1,500.00 - yearly          |
| Member, per meeting attended - \$40.00                                     | \$80.00 per meeting attended |
| Secretary hourly - \$20.00   | \$20.00 hourly               |
| *with the above increases B8020.4 Planning CE will increase to \$10,000.00 |                              |

| <u>2022 Board of Appeals:</u>        | <u>2023</u>                   |
|--------------------------------------|-------------------------------|
| Chair, per meeting attended \$60.00  | \$100.00 per meeting attended |
| Member, per meeting attended \$30.00 | \$60.00 per meeting attended  |
| Secretary, hourly \$20.00            | \$20.00 hourly                |
| *No increase is needed for B8010.4   |                               |

| <u>2022 Board of Assessment Review:</u>  | <u>2023</u> |
|--|-------------|
| Chair \$200.00 yearly  | \$400.00    |
| Member \$150.00 yearly   | \$300.00    |
| *Ms. Butler suggested creating a separate line for the board of assessment review, A1355.5 BAR – this line will be funded with \$2,000.00 to cover the increase stipend along with the necessary training. |             |

Ms. Butler also suggested adding an additional line for Mrs. Cottet who is the backup bookkeeper, A1310.12 will be added and funded with \$3,000.00.

At the last meeting Mr. Colesante asked Mr. Tomaino to follow up with Mr. Hamacher, CEO if he is satisfied with his pay. Mr. Hamacher told Mr. Tomaino he is satisfied but could use a few more hours. After discussion it was decided to increase A3620.12 Code Enforcement PS 2 to \$18,000.00 to offset additional hours, Mr. Hamacher will go from 10 to 12 hours a week.

Ms. Butler will make the necessary changes to move the preliminary budget to round 2. Ms. Butler will offset any changes by increasing the Less Fund Balance & Appr Reserve on the first page to keep the budget within the tax cap.

**NEXT MEETING:**

The next scheduled meeting is Wednesday, October 26<sup>th</sup> at 4pm, with the monthly supervisor’s meeting scheduled for November 7<sup>th</sup> at 9am it was decided to cancel the October 26<sup>th</sup> meeting and use the beginning of the supervisor’s meeting to discuss the budget changes.

The public hearing for the 2023 budget will be November 10<sup>th</sup> at 6 pm.

**ADJOURN:**

At 5:09 pm the meeting adjourned.