

Town of Constantia Planning Board

Meeting Minutes – September 27, 2022

Attendees

Planning Board members in attendance included:

- Chairman James Peck
- Sandra Retajczyk
- Sandra Williams

- Dan Poné
- Dave Antos
- Sandra Tuori-Bell

Others in attendance included: Frank Tomaino (Town Supervisor), Paul Baxter, Joshua Greene, Courtney Greene, Tom Vona, David Bardoun, and Amy Connolly (Secretary)

- Members not in attendance included: Martin Godzwon

Work Session- Comprehensive Plan

The planned and advertised work session was cancelled due to the absence of a critical individual.

Call to Order

Chairman Peck opened the regular Planning Board meeting at 7:01pm.

Guests who arrived for the regular meeting included Paul Baxter, David Bardoun, Jesse Reynolds, and Michael Blake

Approval of Minutes

A motion to approve the minutes of the previous August 24, 2022 meeting was made by Sandra Retajczyk and seconded by Sandra Williams. Motion passed unanimously.

Bardoun Land Surveyors- Subdivision Application Process

Tom Vona spoke on behalf of Bardoun Land Surveyors about an item to consider for the Town Comprehensive Plan or the Land Development Law. In previous years, the Surveyors have used a different, form and simpler method when seeking approval for “simple two unit subdivisions.” The topic was also brought up (outside of meeting) with Codes Officer Dolan and Warren Bader.

Board members discuss whether or not they recall this method being used in the past during their tenure on the board. Mr. Antos does not recall it but Mr. Poné does.

Discussion about the form presented by Mr. Bardoun and Mr. Vona continues with Board members and Supervisor Tomaino. All parties agree that consistency is necessary and that the “Simple Two Unit Subdivision” application and process will be reviewed by the necessary parties. Applications under review for the evening will proceed as usual.

Greene Subdivision- Whipple Rd.

Guests present for review of application. Board members review provided materials. No issues arose.

MOTION Dan Poné made a motion to approve the application for subdivision. Seconded by Sandra Williams. Motion passed unanimously.

Simmons Subdivision- Lewis Rd.

Board members review provided materials. Presence of Federal Wetland and space required for basic needs such as well and septic discussed.

MOTION Dave Antos made a motion to approve the application for subdivision. Seconded by Sandra Tuori-Bell. Motion passed unanimously.

Powers Subdivision- Shacksbush Rd.

Board members review provided materials. Existing structures and possible future uses discussed.

MOTION Sandra Retajczyk made a motion to approve the application for subdivision. Seconded by Dan Poné. Motion passed unanimously.

Grover Subdivision- Marsden Rd.

Board members review provided materials and discuss.

MOTION Dave Antos made a motion to approve the application for subdivision. Seconded by Sandra Williams. Motion passed unanimously.

Comprehensive Plan

Chairman Peck invited comments and suggestions on the two newest drafts of the plan which was distributed to all members. Members agree that the data in the graphic version compiled and designed by Erin Zuhr is most accessible. Members agree that the graphic version, with some additions, will become the final, public facing version. More text heavy Plan will continue to exist as the starting point for future updates as it is easier to edit in readily available software programs.

Tug Hill Commission

Paul Baxter notified all present that the THC will be presenting a webinar on regulating of signs and impacts on free speech on Tuesday, October 18th at 6pm. Anyone interested will need to register.

Discussion surrounding a future meeting for the Comprehensive Plan being necessary with both Erin Zuhr and Alaina Mallette in attendance.

Adjournment

Sandra Retajczyk moved that the meeting be adjourned, seconded by Chairman Peck. Members voted unanimously to adjourn at 8:34pm.

Amy Connolly

Secretary
Town of Constantia Planning Board

Date of Approval