

TOWN OF CONSTANTIA
MINUTES –TOWN BOARD – July 19, 2022
7:30 pm Constantia Town Hall

Present: Frank Tomaino - Supervisor
Ronald Chapman, Richard Colesante, John Metzger, Thomas Moran – Council Members
Clare Haynes – Town Clerk
Wayne Woolridge – Highway Superintendent
Warren Bader - Town Attorney
David Powers – Barton & Loguidice
Erin Zehr – Park and Recreation Commission
Paul Baxter – Tug Hill Commission

Absent: Wayne Woolridge – Highway Superintendent

CALL TO ORDER:

At 7:30 pm Mr. Tomaino called the town board meeting to order with the pledge of allegiance.

PUBLIC COMMENT:

Mr. Patchen from 76 Tannery Rd came in to express his concerns with an issue that has been happening for quite sometime at his property. Once the water line came in and then the town paved his road, he has been having standing water out by his mailbox and into the road. At one time he measured the water, it was 3.5” deep. Mr. Patchen has spoken to Mr. Woolridge and Mr. Whitney the last few years but nothing has been done to correct the problem. Mr. Woolridge is not in attendance tonight, Mr. Tomaino will reach out to him in the morning to discuss the situation.

Mr. Sarchioto from 83 Redfield St to discuss stumps that are on his property, the highway department removed the trees in 2019 he is still waiting for the stumps to be ground out. Mr. Tomaino will speak to Mr. Woolridge about the stumps.

WASTEWATER/WATER:

Mr. Powers presented the following report:

A. WWTP Scope:

- Recent Work Completed
 - ✓ NY-2A SPDES Permit Renewal Application submitted on April 13, 2022.
 - ✓ Concept site layout plans prepared for review with Town and Village.
 - ✓ Boring/geotechnical proposals received from subconsultants.
 - ✓ Meeting with Village WWTP team to review concept plans held April 21, 2022.
 - ✓ Site Visit w/ Town and Village to Watkins Glen and Dryden WWTP on May 18, 2022.
- Current Status:
 - **Outfall and manhole inspection this week.**
 - Continue developing 25% plans and drawings.
 - Boring/geotechnical work will be performed in coming weeks.
- Future steps:
 - Address DEC comments regarding NY-2A application when issued.

B. Grinder Pump Scope:

- Recent Work Completed
 - ✓ Intro Letter sent to all residents on April 28, 2022.
 - ✓ First set of home inspection letters sent out on May 9, 2022.
 - ✓ **Second set of home inspection letters sent on June 24, 2022.**
 - ✓ **95/210 home inspections complete from first and second mailing. 17 more are scheduled at this time.**
 - ✓ **Door hangers and door-to-door visits continue for recipients who have not responded to mailings.**
 - ✓ **Grinder pump team has made arrangements to provide Clare with weekly updates on status of inspections.**
- Current Status:
 - Home inspections proceeding for the foreseeable future.
 - **Third set of inspection letters (additional 100) planned to be sent out on August 1, 2022.**
 - **Anticipate having a full-time inspection team beginning at the end of this month to conduct door-to-door visits and scheduled inspections.**

C. Forcemain and Pump Station Scope:

- Recent Work Completed
 - ✓ Identified potential pump station locations (Taft Bay Park and site adjacent to Town office).
 - ✓ Phase 1A archaeological survey completed and reviewed by SHPO April 5, 2022.
 - ✓ Field visits to review proposed preliminary alignment complete week of May 2, 2022.
 - ✓ **SHPO approved phase 1B work plan for archeological testing.**
- Current Status:
 - Progressing preliminary force main layout and pump station sizing.

- Borings schematic prepared for potential pump station sites
 - Future steps:
 - Subconsultant to conduct Phase 1B archaeological survey throughout proposed system.
- D. Funding and Other Items:
- Recent Work Completed
 - ✓ Updated project listing to capture inflation costs and additional work items.
 - ✓ Standard resolutions required for submission of CDBG grant application.
 - Current Status:
 - **Hold CDBG Public Hearing for funding application.**
 - **Call scheduled for 7/20 with DEC and EFC to discuss funding options.**
 - **CDBG application will be submitted through CFA Portal by July 29, 2022.**
 - Coordinating visit to Environment One grinder pump manufacturing facility for Town.
 - Review of DEC Model Sewer Use Law is ongoing.
 - Future steps:
 - **Potential Town standardization resolution on E-One Grinder pumps.**

After the public hearing Attorney Bader read the resolution authoring the town supervisor execute the CDBG funding application, Mr. Moran requested a change to the resolution authorizing either the town supervisor or the deputy supervisor be authorized to sign any documents related to the CDBG grant. All board members were in agreement, with that change in mind, the following resolutions was offered.

COUNCILMAN: **Colesante**

Introduce the following and moved its adoption:

Subject: Town of Constantia Northshore Sewer Project
RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO EXECUTE THE 2022 CDBG FUNDING APPLICATION

WHEREAS, the Board of the Town of Constantia (Town) has considered the comments presented at the public hearing held on July 19, 2022 pertaining to the availability of the 2022 New York State Community Development Block Grant (CDBG) Community Planning Program funds;

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Town of Constantia hereby authorizes the preparation and filing of a 2022 Consolidated Funding Application to the New York State Homes and Community Renewal for funding under the Community Development Block Grant Community Planning Program to secure funding for the Town of Constantia Northshore Sewer Project, and for other such related activities as may be determined; and

BE IT FUTHER RESOLVED, that the Town Supervisor, Frank Tomaino and/or Deputy Supervisor Thomas Moran is hereby authorized and directed to execute the application and to sign all necessary documents relating to the submission on behalf of the Town Board.

Seconded by Councilman: **Chapman**

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Frank Tomaino	Voted	Yes
Richard Colesante	Voted	Yes
John Metzger	Voted	Yes
Tom Moran	Voted	Yes
Ronald Chapman	Voted	Yes

COUNCILMAN: **Colesante**

Introduced the following and moved its adoption:

The Town of Constantia accepts the Fair Housing Policy prohibiting discrimination in housing.

Seconded by Councilman: **Chapman**

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Frank Tomaino	Voted	Yes
Richard Colesante	Voted	Yes
John Metzger	Voted	Yes
Tom Moran	Voted	Yes
Ronald Chapman	Voted	Yes

So, therefore, be it so resolved that the Town of Constantia accepts the Fair Housing Policy prohibiting discrimination in housing.

COUNCILMAN: **Colesante**

Introduced the following and moved its adoption:

The Town of Constantia accepts the Civil Rights, Equal Employment Opportunity, and Section 3 Policy.

Seconded by Councilman: **Chapman**

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Frank Tomaino	Voted	Yes
Richard Colesante	Voted	Yes

John Metzger	Voted	Yes
Tom Moran	Voted	Yes
Ronald Chapman	Voted	Yes

So, therefore, be it so resolved that the Town of Constantia accepts the Civil Rights, Equal Employment Opportunity, and Section 3 Policy.

COUNCILMAN: **Colesante**

Introduced the following and moved its adoption:

The Town of Constantia appoints the Town Supervisor as the Fair Housing Policy Officer.

Seconded by Councilman: **Chapman**

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Frank Tomaino	Voted	Yes
Richard Colesante	Voted	Yes
John Metzger	Voted	Yes
Tom Moran	Voted	Yes
Ronald Chapman	Voted	Yes

So, therefore, be it so resolved that the Town of Constantia appoints a Fair Housing Officer to oversee the Fair Housing Policy prohibiting discrimination in housing.

Mr. Powers has received that DEC Syracuse will be reviewing the 2A application, this was good news as the Syracuse office is up to date on the project.

After discussion on the grinder pump easements Mr. Colesante would like to hold another public information session. Board members think the end of September might be a good time that gives the grinder team almost 5 months of field work. More information to follow.

PARKS AND RECREATION:

Mrs. Zehr reported:

- There are a lot of kids in the swimming program this year.
- 224 children are signed up for the summer recreation program, 36 from West Monroe and 13 from out of town. Everything seems to be running smooth, Mrs. Zehr has heard only positive feedback from West Monroe.
- The Town was awarded a mini grant from the Youth Bureau. Raised garden planters will be ordered, hopefully C&J Farms will come and give the children a talk on gardening.
- Mr. Tomaino suggested Mrs. Zehr and the park and recreation commission come up with something different as the program has some extra income with the new agreement with the Town of West Monroe. The Commission is still looking into doing something along the lines of a play day, maybe an ice cream truck and inflatables. They are still working out the details.

Mr. Tomaino commented that for the first time he went to the park while the summer program was in full swing, he was impressed at the number of kids running around and having fun.

MINUTES:

Mr. Moran made the motion to accept the minutes of the June 21st public hearing, June 21st town board meeting and the July 5th supervisors meeting, seconded by Mr. Metzger.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino - Yes

VOUCHERS:

Mr. Metzger made the motion to accept the following vouchers as listed on Abstract #7 Dated July 19, 2022:

General	227-261	\$ 23,199.94
Highway	117-137	\$ 46,963.05
Sewer	23-31	\$127,688.66

Seconded by Mr. Moran.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes

SUPERVISOR:

Mr. Moran made the motion to approve the supervisor’s report dated June 30, 2022, seconded by Mr. Chapman.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes

HIGHWAY:

Mr. Woolridge will not be at the meeting tonight. Mr. Avery-highway employee told the board they have been working on culverts around Town. Once the culverts are done, they will be spot paving over these areas.

Mr. Chapman asked who mows the County roads, specifically around the guard on County Route 23 by Auringer Rd. Mr. Avery responded that the Town does mow the County roads as per contract, usually by the end of summer a long arm mower will be rented to handle these hard-to-reach places.

Mr. Metzger made the motion to accept the highway report as given by Mr. Avery, seconded by Mr. Chapman.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes

APPROVAL OF DEPARTMENT REPORTS:

Mr. Chapman made the motion to accept the following reports as received for June, seconded by Mr. Moran.

- a. Code Enforcement
- b. Justice Pelon and Justice Simpson
- c. Town Clerk/Tax Collector
- d. Dog Control

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes

TUG HILL COMMISSION:

Mr. Baxter reported:

- The first North Shore Council of Governments (NorCOG) meeting of 2022 was held Thursday, July 8, 2022 at Tailwater Lodge in Albion. The NorCOG meeting was held jointly with the Salmon Rivers Council of Governments (SRCG), and had as guests Dave Turner, Director of Planning and Community Development, and Director of Strategic Initiatives, and Ellen Holst, President of the Board of Directors of Operation Oswego County, the county’s Industrial Development Agency.
Turner and Holst attended to speak on the county’s economic development initiatives, to discuss the county’s efforts, and what could be done on the town, village, and subregional basis.
I’d like to thank councilman (and NorCOG chair) Rip Colesante for attending, and representing Constantia at the meeting.
There was a consensus to continue with joint meetings between NorCOG and the Salmon Rivers Council of Governments, in a format similar to tonight’s meeting. The next meeting is scheduled for fall 2021, sometime between late September and early November.
- I attended the shared services meeting held Thursday, June 23 at the Center for Instruction, Technology and Innovation (CITI) in Mexico, NY. A major topic was broadband, and Dave Turner, Katie Malinowski, Tug Hill executive director, and Dave Bottar, executive director of the Central New York Regional Planning and Development Board all spoke on the coordinated effort to identify the extent of existing broadband resources and gaps in coverage, and what actions will be needed to result in more extensive coverage where it is needed.
- U.S. Department of Agriculture Rural Development held a webinar July 13 on a grant program “to help provide planning support, technical assistance and training to foster placemaking activities in rural communities.” Up to \$4 million is available for these grants. Deadline for application is August 15. Placemaking is defined as “a collaborative engagement process that helps leaders from rural communities create quality places where people will want to live, work, play and learn. By bringing together partners from public, private, Tribal, philanthropic communities, and technology sectors, placemaking is a wrap-around approach to community and economic development that incorporates creativity, infrastructure initiatives, and vibrant public spaces.”
If you’re interested in learning more, more information and signup is available at www.tinyurl.com/USDARuralInnovation
- HarborFest is back for 2022, and I have a limited number of cards with Harborfest information for you.

CORRESPONDENCE:

- Received notice that Local Law 2-2022 Opt Out of Exemption for Wind and Solar has been filed with the Department of State.
- 26 Frederick Street, email response to Mr. Hamacher IE concerns with the steeple
Mr. Moran remembers this property was sold “as is” a number of years ago, Mr. Colesante believes the next step would be to condemn the building.
- Association of Towns is offering a session on Short-Term Rentals. The board has spoken about this in the past, Mr. Metzger believes they should have to have a site plan. The Town does get complaints from neighbors to these properties. More discussion at the August supervisor’s meeting.
- Information received on Closing NY’s Broadband Internet Gap - The Town did apply for a grant thru the County but was denied, the County is reaching out to the federal government for funding.

PLANNING BOARD:

Continue work on the comprehensive plan.
June 29th meeting minutes received.

BOARD INITIATIVES AND COMMENT:

Sewer Law – Has been sent to CC&F for final review and for resolutions for the public hearing.

Mr. Metzger made the motion to approve the resolution for Local Law 3-2022 Storage Trailers and Containers (Section 1010-A of the Land Development Law) that was read into the minutes of the public hearing held today at 7pm, seconded by Mr. Colesante.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes

Site Plan wording Section 710 in the Land Development Law will be reviewed at the August supervisor's meeting.

Mr. Colesante is on the board of NORCOG they would like to take the lead for economic development for the town and villages of Central Square, West Monroe, Constantia and Cleveland. The board of NORCOG needs to know how they should approach economic development. Please think about what you would like for the Town for Mr. Colesante to bring back to NORCOG.

ADJOURN:

At 8:48 pm Mr. Colesante made the motion to adjourn, seconded by Mr. Chapman.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes