

TOWN OF CONSTANTIA  
**MINUTES – SUPERVISOR MEETING - TOWN BOARD – July 5, 2022**  
9:00 am Constantia Town Hall

Present: Frank Tomaino - Supervisor  
Ronald Chapman, Richard Colesante, John Metzger, Thomas Moran – Council Members  
Clare Haynes – Town Clerk  
Warren Bader - Town Attorney  
Shawn House – DPW Superintendent - Village of Cleveland  
David Hines – DPW - Village of Cleveland  
Dustin Clark – Barton & Loguidice  
Paul Baxter – Tug Hill Commission

**CALL TO ORDER:**

At 9:00 am Mr. Tomaino called the supervisor’s meeting to order with the pledge of allegiance.

**WASTEWATER:**

Mr. Tomaino told the board that Mayor Tackman reached out to him in regards to the sewer treatment plant, any questions about the plant should be directed to Mr. House, Cleveland DPW Superintendent.

Mr. Clark told the board there was not much new information to report. There are 50-60 easements done, the paperwork will need to be signed by Supervisor Tomaino before they can be filed. Mrs. Haynes asked about the easement process, the major question is; will there be a map attached as there was for the water districts. Mr. Clark indicated there will not be a map, Mrs. Haynes just wanted to be sure when people come in to have them notarized all the proper documents are included. Mr. Tomaino asked if each design indicated what needs to be done at each residence, Mr. Clark said yes it is necessary for when the project goes out to bid.

Mr. House asked if there was any word what level the new plant will be, Mr. Clark answered that the SPEEDIES permit will answer that question. At the present time DEC Syracuse and Albany are in discussion at who will issue the permit.

Mr. House asked when construction begins will there be a need for a person to be at the plant during the day. During construction there will not be a need to have an operator there for the full day, of course there will be times when they are switching pipes that an operator will need to be present. Hopefully when that happens the Village will have a few days’ notice to be able to tweak their schedule.

The work at the plant will not start before winter, Mr. Clark is planning on bidding the project in the spring.

Mr. House asked about the residents that are being serviced outside the Village with sewers. When will the new district take responsibility of the equipment? Once online the new district will be responsible for all issue with these residences. The new district runs up Martin Rd as far as the County Trail, after that the residences that are being serviced by the Village are are still the responsibility of the Village.

Discussion turned to inflation as it relates to the sewer district. At the current time there is enough money to fund the district, but all of the contingency has been taken up by inflation. Mr. Clark will be getting the information together to increase the total cost of the district to \$49M to help to cover the lost money due to inflation. At the present time there will be no money for the extras, i.e. new facility to house and repair the grander pumps at the highway garage. It is important to increase the amount of the total project to be eligible for additional grants. Mr. Clark will be discussing his options with bond council, Mr. Goodfriend to get the proper paperwork together.

**HIGHWAY/VILLAGE:**

Mr. House updated the board on a few issues:

- The County will be paving for the Village this year.

○ The Village will be paving the intersection on Gale Rd. The portion located in the Town, there were some issues in this area with the water project.

○ Asked Mr. Woolridge to ditch the Village side of Martin Rd Mr. Woolridge is willing to help. Mr. Woolridge is also going to help remove brush where the core drilling will need to be done for the new wastewater treatment plant.

\*10:00 am Mr. House and Mr. Hines left the meeting

\*10:24am Mr. Clark left the meeting

### **BOARD ITEMS:**

Land Development Law, after discussion on Section 745 the following changes were made:

Section 745 Materials to be Submitted by Applicant –

5. Engineering Plans: Preliminary engineering plans including road improvement, drainage systems, and public or private sewer and/or water systems, and other such supporting data as ~~may will be necessary~~ required.

Discussion turned to Section 710 Site Plan Required. Mr. Dolan, CEO was asked to come into the meeting to discuss what he believes should trigger a site plan review. Mr. Dolan would like to rely on the classification of the property. This classification is triggered by the assessor's office, as Mr. Wheeler was in the building he was also asked to step into the meeting. When asked about classifications for properties Mr. Wheeler told the board it is not a perfect system, if he sees or is notified of a change he will update the class on the website. Unfortunately, the way the County's site works only one classification shows on the screen so if a parcel has a restaurant and then an auto repair only one of the classifications will show. Also of note the website is not live, it can take a year for a change to show on the tax roll. Mr. Dolan still believes use or classification should trigger a site plan review. After continued discussion Mr. Colesante rewrote Section 710 to read:

*All new land use activity, change of property classification or change in use of land, buildings or structures through the establishment of a new use, or through the expansion or enlargement of an existing use for which this law requires review and approval of site plans, shall proceed through a site plan review. Supporting data must be submitted for review and approval in accordance with the standards and procedures set forth in this law. No permit shall be issued by the enforcement officer, except upon authorization by and in conformity with an approved site plan.*

This paragraph change will require more discussion at a later date.

Mr. Mosley and Mr. Yeardon came to the meeting to discuss Annette's Lakeside Auction. Mr. Yeardon as part owner of Annette's is working on getting his FFL (Federal Firearms license), as part of the process the ATF inspector is requesting a letter from the Town that the Town has no objections with Annette's selling guns. After discussion Mr. Colesante made the motion to approve Supervisor Tomaino and CEO Dolan create a letter that the Town of Constantia has no objections with a person that holds a federal firearms license sell guns at Annette's Lakeside Auction, seconded by Mr. Chapman.

Carried: Moran – No Chapman – Yes Colesante – Yes Metzger – Yes Tomaino - Yes

### **USHERWOOD:**

Mr. Metzger told the board that he is still working with Usherwood with our office internet security. Usherwood cannot help us at this time, they are going to speak to a few third party vendors on our behalf to find the right fit for our situation. Mr. Metzger has reviewed their finding and is impressed at the depths they went to in reviewing our situation. Mr. Metzger believes the town might need to buy 5-6 new computers along with Microsoft 365, more information as to the next steps when Usherwood gets back to us. When asked what is driving this Mr. Metzger told the board we must be in compliance with the NYS Shield Act and our insurance carrier is requesting upgraded cyber security.

### **ADJOURN:**

At 11:58 am the meeting adjourned.