

TOWN OF CONSTANTIA
MINUTES –TOWN BOARD – June 21, 2022
7:30 pm Constantia Town Hall

Present: Frank Tomaino - Supervisor
Ronald Chapman, Richard Colesante, John Metzger, Thomas Moran – Council Members
Clare Haynes – Town Clerk
Wayne Woolridge – Highway Superintendent
Edward J. Whitney – Deputy Highway Superintendent
Warren Bader - Town Attorney
David Powers – Barton & Loguidice
Erin Zehr – Park and Recreation Commission
Paul Baxter – Tug Hill Commission

CALL TO ORDER:

At 7:30 pm Mr. Tomaino called the town board meeting to order with the pledge of allegiance.

WASTEWATER/WATER:

Mr. Powers presented the following report and pointed out there is not much new to report:

A. WWTP Scope:

- Recent Work Completed
 - ✓ NY-2A SPDES Permit Renewal Application submitted on April 13, 2022.
 - ✓ Concept site layout plans prepared for review with Town and Village.
 - ✓ Boring/geotechnical proposals received from subconsultants.
 - ✓ Meeting with Village WWTP team to review concept plans held April 21, 2022.
 - ✓ Site Visit w/ Town and Village to Watkins Glen and Dryden WWTP on May 18, 2022.
- Current Status:
 - Need to calibrate outfall and final manhole capacity.
 - Continue developing 25% plans and drawings.
 - Boring/geotechnical work will be performed in coming weeks.
- Future steps:
 - Address DEC comments regarding NY-2A application when issued.

B. Grinder Pump Scope:

- Recent Work Completed
 - ✓ Intro Letter sent to all residents on April 28, 2022.
 - ✓ First set of home inspection letters sent out on May 9, 2022.
 - ✓ **51/120 home inspections complete from first mailing. 18 more are scheduled at this time.**
 - ✓ **Door hangers and door-to-door visits have begun for recipients of first mailing who have not yet responded.**
 - ✓ **Second batch of mailings (90 residents) will be mailed by the end of this week.**
- Current Status:
 - Home inspections proceeding for the foreseeable future.

C. Forcemain and Pump Station Scope:

- Recent Work Completed
 - ✓ Identified potential pump station locations (Taft Bay Park and site adjacent to Town office).
 - ✓ Phase 1A archaeological survey completed and reviewed by SHPO April 5, 2022.
 - ✓ Field visits to review proposed preliminary alignment complete week of May 2, 2022.
- Current Status:
 - Progressing preliminary force main layout and pump station sizing.
 - Borings schematic prepared for potential pump station sites
- Future steps:
 - Subconsultant to conduct Phase 1B archaeological survey throughout proposed system.

D. Funding and Other Items:

- Recent Work Completed
 - ✓ **Updated project listing to capture inflation costs and additional work items.**
- Current Status:
 - **Standard resolutions required for submission of CDBG grant application.**
 - Coordinating visit to Environment One grinder pump manufacturing facility for Town.
 - Review of DEC Model Sewer Use Law is ongoing.
- Future steps:
 - Potential Town standardization resolution on E-One Grinder pumps.

As indicated in the report, section D, the two following resolutions need to be approved to move forward with the Community Development Block Grant (CDBG).

COUNCILMAN: Chapman

Introduced the following and moved its adoption:

Proposed Action: Town of Constantia Northshore Sewer Project
RESOLUTION ESTABLISHING THE TOWN OF CONSTANTIA SUPERVISOR AS THE CERTIFYING OFFICER FOR THE TOWN OF CONSTANTIA NORTSHORE SEWER PROJECT'S ENVIRONMENTAL REVIEW RECORD

WHEREAS, the Town of Constantia (the "Town") is proposing the Town of Constantia Northshore Sewer Project, located in the Town of Constantia, Oswego County, New York (the "Project"); and
WHEREAS, the Town must prepare an Environmental Review Record (ERR) in support of a funding application to the NYS Office of Homes and Community Renewal Community Development Block Grant Program; and

WHEREAS, the Town must appoint an Environmental Certifying Officer to be responsible for the activities associated with the preparation of the ERR;

NOW, THEREFORE, BE IT

RESOLVED, that the Supervisor of the Town of Constantia is hereby designated as the Certifying Officer for the Town's ERR; and be it further

RESOLVED, that the Supervisor is authorized to sign all necessary certifications leading to the completion of the ERR.

Seconded by Councilman: Metzger

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | | |
|-------------------|-------|-----|
| Frank Tomaino | Voted | Yes |
| Richard Colesante | Voted | Yes |
| John Metzger | Voted | Yes |
| Tom Moran | Voted | Yes |
| Ronald Chapman | Voted | Yes |

The foregoing resolution was thereupon declared duly adopted.

COUNCILMAN: Chapman

Introduced the following and moved its adoption:

Subject: Town of Constantia Northshore Sewer Project
RESOLUTION AUTHORIZING THE TOWN OF CONSTANTIA TOWN BOARD TO SCHEDULE AND HOLD A PUBLIC HEARING

WHEREAS, the Town of Constantia (Town) is proposing the Town of Constantia Northshore Sewer Project (Project), located in the Town of Constantia, Oswego County, New York; and

WHEREAS, it is the intent of the Town of Constantia Town Board to schedule a public hearing to discuss applying for a Community Development Block Grant for the Project.

NOW, THEREFORE, BE IT

RESOLVED AND DETERMINED, that the Town Board may authorize a Public Hearing to discuss community development needs, and to discuss the possible submission of one or more Community Development Block Grant (CDBG) applications for the 2022 program year.

Seconded by Councilman: Colesante

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | | |
|-------------------|-------|-----|
| Frank Tomaino | Voted | Yes |
| Richard Colesante | Voted | Yes |
| John Metzger | Voted | Yes |
| Tom Moran | Voted | Yes |
| Ronald Chapman | Voted | Yes |

The foregoing resolution was thereupon declared duly adopted.

The public hearing is set for July 19th at 7pm.

Mr. Bader told the board that the easements they have in their possession will be filed with the County now, Mr. Tomaino has signed the necessary paperwork. The original thought was to wait until they were all received back, Mr. Bader does not want to take the chance that the properties will be sold before they are filed. Once filed the easement goes with the property.

Mr. Colesante asked if the amount returned was normal, around 50%. Mr. Powers believes it is, they will keep reaching out to the residents.

PARKS AND RECREATION:

Mrs. Zehr reported:

- Gearing up for the summer program, signups June 27th & 28th 10-3 at the park. Program starts June 29th ends August 18th. There is no program on July 4th.
- Eight "No Dogs Allowed" signs have been ordered for the park they will be installed at various locations when they are received.
- Department of Health inspection has been completed.

MINUTES:

Mr. Moran made the motion to accept the minutes of the May 17th public hearing and town board meeting and the June 6th supervisors meeting, seconded by Mr. Metzger.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino - Yes

VOUCHERS:

Mr. Colesante made the motion to accept the following vouchers as listed on Abstract #6 Dated June 21, 2022:

| | | |
|----------------------|----------------|---------------------|
| General | 186-226 | \$ 30,916.80 |
| Highway | 97-116 | \$ 58,517.88 |
| Sewer | 18-22 | \$ 84,343.12 |
| Bernhards Bay | 5 | \$ 2,078.00 |

Seconded by Mr. Chapman.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes

BUDGET TRANSFER:

Mr. Moran read the following into the minutes:

Referring to general fund budget transfer sheet #1 for May 2022, account A1620.11 Dumpster PS is over budget by \$1,701.50.

I therefore make the motion to transfer \$1,701.50 from A1990.4 Contingency Account to replenish the over budget account, leaving \$85,570.50 balance in contingency, seconded by Mr. Metzger.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes

SUPERVISOR:

Mr. Moran made the motion to approve the supervisor’s report dated May 31, 2022 which reflects the budget modification approved at the May town board meeting, seconded by Mr. Chapman.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes

HIGHWAY:

Mr. Woolridge reported:

- Salt shed is 90% complete, the areas not complete the salt does not touch. 980 tons of salt has been purchased.
- There were some tractor issues with the roadside mower, hopefully they have all been fixed. Town and County roads have been mowed once.
- Still waiting on the snow and ice agreement.
- Frederick St culvert is in along with the box culvert, one tree has been taken down. The two trees on the corner on County Rt 23 will be removed shortly. The drainage issue on the corner of Frederick St. and Redfield St. will be next.
- Auction’s International: Mr. Woolridge put the 1999 Chevy Bucket Truck and the 1991 Gradall up for auction. The highest bidder for the bucket truck is \$9,000 and the Gradall \$1,500. Mr. Woolridge was hoping for more for the bucket truck, and the Gradall has electrical issues and you cannot buy parts for it. Mr. Colesante asked how much would you get for scrap, Mr. Woolridge and Mr. Whitney believe about the same.

Mr. Colesante made the motion to accept both bids thru Auction’s International for the 1999 Chevy Bucket Truck \$9,000 and for the 1991 Gradall for \$1,500 both are being sold as, seconded by Mr. Metzger.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes

Mr. Colesante asked if dumpster’s days are bigger, Mr. Woolridge believes it is, last year they were short on manpower, because of this some items were thrown into the dumpster that should not have been. Mr. Woolridge added extra men at both locations to keep an eye on what was being thrown into the dumpsters.

Mr. Metzger made the motion to accept the highway superintendent’s report as given, seconded by Mr. Colesante.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes

APPROVAL OF DEPARTMENT REPORTS:

Mr. Chapman made the motion to accept the following reports as received for May, seconded by Mr. Metzger.

- a. Code Enforcement
- b. Justice Pelon and Justice Simpson
- c. Town Clerk/Tax Collector
- d. Dog Control

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes

TUG HILL COMMISSION:

Mr. Baxter reported:

- Planning for the 2023 Tug Hill Local Government Conference is underway, and plans are to return to Turning Stone in early April.
- We continue to plan for the next North Shore Council of Governments meeting. Current plans are for a meeting in early July, and we are considering a dinner meeting with speakers, as the other Councils of Governments in the Tug Hill region do at least once a year. As plans look currently, we will be meeting on Thursday, July 7, at Tailwater Lodge, it will be a dinner meeting starting with a social half-hour at 6:00 p.m., and North Shore will be covering dinner for the two representatives from each member municipality. In addition to routine COG business, we have a speaker, Dave Turner, who will be speaking about county initiatives, a possible North Shore economic development study, and implementation of Salmon Rivers plans.

More information to come, but at this point, we *need to know* that we have *at least one* (and preferably two) representatives from the town of Constantia. The North Shore Council of Governments will be incurring expenses to hold the meeting at Tailwater and have dinner there, and we need the town’s representation in order for North Shore to conduct a meeting.

- The county has made plans for their next shared services meeting for Thursday, June 23, from 6:00 to 7:30 p.m. at the Center for Instruction Technology (CITI) and Innovation at 179 County Route 64, Mexico NY. One of the topics planned for the agenda is broadband deployment in Oswego County. This promises to be an interesting meeting.
- There is nothing new to report regarding state payments on area Wildlife Management Areas.
- Last month I provided information on legislation and local action needed to keep the option of meeting via teleconference open. This month I have a sample policy – the town needs both a local law and a posted policy for this authorization – and I am looking into what a municipality needs to do to be ADA-compliant, as the law requires.
- I was asked to take a look at the supervisor’s computer following the beginning-of-the-month town board meeting. I was able to resolve problems the supervisor was having in receiving e-mail, but in the process of doing some general maintenance, I noted two things – it had not had Windows updates for the past three years, which is dangerous from the standpoint of security, and it is old, which makes it slow by current standards. I would recommend that the supervisor’s computer and monitor be replaced, if it has not been replaced already. The monitor appear to have some degree of what, in a CRT, would be called misconvergence. The screen is less clear than it ought to be. I mentioned this to town clerk Clare Haynes to make her aware of this pending necessity.

PLANNING BOARD:

Continue work on the comprehensive plan.

BOARD INITIATIVES AND COMMENT:

-Storage Container Law – Public hearing will be at 7pm on July 19th

-Sewer Law – Has been sent to CC&F for final review and for resolutions for the public hearing.

Mr. Colesante made the motion to approve the resolution that was read into the minutes of the public hearing held at 7pm on the **TOWN OF CONSTANTIA LOCAL LAW NO. B OF 2022**(“A Local Law Opting Out of the Real Property Tax Law Exemption for Solar and Wind Energy Systems Pursuant to Real Property Tax Law 487), seconded by Mr. Moran.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes

ADJOURN:

At 8:58 pm Mr. Colesante made the motion to adjourn, seconded by Mr. Chapman.

Carried: Moran – Yes Chapman – Yes Colesante – Yes Metzger – Yes Tomaino – Yes