

TOWN OF CONSTANTIA  
**MINUTES – SUPERVISOR MEETING - TOWN BOARD – FEBRUARY 7, 2022**  
10:00 am Constantia Town Hall

Present: Frank Tomaino - Supervisor  
Ronald Chapman, Richard Colesante, John Metzger, Thomas Moran – Council Members  
Clare Haynes – Town Clerk  
Warren Bader - Town Attorney  
Dustin Clark and David Powers – Barton & Loguidice  
Paul Baxter – Tug Hill Commission

**CALL TO ORDER:**

At 10:00 am Mr. Tomaino called the supervisor’s meeting to order with the pledge of allegiance.

**WASTEWATER:**

Mr. Clark told the board hopefully by the end of the month both Barton & Loguidice and Mr. Bader’s firm will be ready to send out the first of the mailings. The mailing will be asking residents to contact Barton & Loguidice to set appointments to start the discussion of placement of the grinder pump and any issues that each residence might have, hopefully at this meeting the easement can be signed. The current plan will be to send approximately 100-150 letters at a time. Mr. Clark would like to have a meet and greet early March for the board members to meet the employees of Barton & Loguidice that will be out in the field. There will be four dedicated employees that will be working with the residents, Mr. Clark will look at the schedule, hope to have the luncheon early March.

When questioned on where the main lines will run, Mr. Clark indicated a good portion of the mains will run on the opposite side of the road as the water. Mr. Clark believes trees will be a big concern for residents, sewer lines can go around obstacles, but being as this system is owned by the Town it is important to make sure the lines can be found when a problem occurs. Ideally most of the mains will be in the right of way, of course there will be some locations where this will not be possible.

**Financing:**

- Hopefully closing with EFC by the end of May, all billing will be reviewed first by Ms. Lathan from Fiscal Advisors who will then notify Ms. Butler who to pay.
- Mr. Bader asked when the bids for the plant upgrade will be ready, B&L are working on the construction and contract documents now, hoping to put to bid early in 2023 with construction starting in the Spring.
- DEC must first review and approve before bidding, this alone can take 2-3 months, hopefully there will be no delays.
- Mr. Clark was asked about contingency, there is a 20% contingency and a 9% inflation rate built into the cost of the project.

**Plant:**

- The upgraded plant will be a sequence batch reactor. Currently they have 2 tanks, the smaller one will be removed and replaced with a rectangle concrete tank, the building will be repurposed and at least one new building will be constructed. There will be a new filter with UV disinfectant, no chlorination will be used. There will be smells with the new plant, hopefully no more than what is there now. Headworks is what creates the smells, that part of the new plant will be in a building which will keep it out of the path of the wind.

**Lines:**

- Hope to start as soon as possible once the plant is underway, it is still unsure how this portion will be bid out. They could bid in sections and/or use one company for the mains and another for the laterals.
- Typically, water lines run over sewer lines 18” apart, if they run parallel, usually 10 ft apart.

\*Mr. Colesante left the meeting at 10:30am

**SEWER LAW:**

At the last meeting there was one question that was sent to Mr. Clark, it was on page 15 under Superintendent. It was decided to change the wording as follows:

Superintendent – That individual nominated by the Town Supervisor and confirmed by the Town Board as the Superintendent of Wastewater. Such an individual shall be qualified to oversee water treatment and distribution and POTW operations. This definition shall also include his authorized deputy, agent, or representative.

Board Members reviewed thru Article 5 - on page 25 Section 503 D (2) the statement reads:

The design of the cleanouts shall be as approved by the Superintendent. After discussion it was changed to read:

(2) The design of the cleanouts shall be as approved by the Superintendent or licensed engineer.

After continued discussion, it was suggested and approved to add “or licensed engineer” anywhere “approved by Superintendent” is written as this takes the pressure off the Superintendent. If the Superintendent feels the need to consult the engineering firm, this gives the Superintendent the authorization to do so.

At the next meeting the board members will review up to page 39, Article 6 and 7.

**OTHER DISCUSSION:**

Mr. Tomaino gave the board a meeting agenda for this meeting, included on the agenda was open items that Mr. Tomaino would like to address before adding more. Some will need more discussion, the dog law for the park and procedure for adding street lights were removed from the list as board members do not believe they need further discussion.

Cyber Coverage – NYMIR has notified the Town that as of March 2022 they will not be offering cyber security under our standard policy. They will be offering a separate cyber security policy that can be purchased either with them or thru another agency. Mr. Tomaino will get additional information from Eastern Shores.

ARPA Money – Mr. Tomaino would like to reach out the Fiscal Advisors for help with how and what these funds can be spent on. Board members agree this would be the best approach for advice.

Ambulance Grant –Mr. Robbins from North Shore Ambulance asked Mr. Tomaino to sign paperwork for a grant they are applying for. The grant is for \$75,000 towards a new ambulance. Mr. Bader reviewed the paperwork, Mr. Bader gave his approval for Supervisor Tomaino to sign the paperwork requested.

Container Law - The proposed container law needs to be finalized, this law is in the last stages, Mrs. Haynes will send the latest version of the law to the board members for the next supervisors meeting for discussion.

Other open items that will be discussed:

- West Monroe residents attending park program
- Town employee retirement benefit
- Short Term Rentals, regulations

**ADJOURN:**

At 12:05 pm the meeting adjourned.