

TOWN OF CONSTANTIA  
**MINUTES – ANNUAL MEETING – JOINT WATER BOARD/TOWN BOARD**  
**August 31, 2021**  
10:00 am Constantia Town Hall

Present: Kenneth Mosley – Supervisor  
Richard Colesante, John Metzger – Council Members  
Clare Haynes – Town Clerk

Others Present: Warren Wheeler – Town Assessor  
Vern Sundet – Supervisor for the Town of West Monroe  
Mary Lesnau – Town of West Monroe Assessor  
Paul Baxter – Tug Hill Commission

Absent: Tom Moran and Frank Tomaino – Council Member

**CALL TO ORDER:**

At 10:00 am Mr. Mosley called the annual meeting of the water board to order with the pledge of allegiance.

**PUBLIC COMMENT:**

Mr. Phillips - Johnson Rd was in to discuss the Wood property also on Johnson Rd. Mr. Phillips told the board that this property has an apartment located in the barn which is not being charged a water EDU. After discussion Mr. Wheeler will add an additional .75 EDU to the property, if Mr. Wood proves there is no apartment then it can be removed. Mr. Phillips brought with him a list of properties that he feels are not being assessed properly, Mr. Wheeler will review the list and make the necessary changes.

Ms. Parker – State Route 49 would like to discuss the amount of EDU charges she has for her property. She is being charged 3 EDU's, she has a house, garage with 2 one bedroom apartments and then a cottage. Ms. Parker does not think she should be charged for the one bedroom apartments as they are so small, she also told the board that the cottage has not been rented for years as she has had a problem with renters complaining about the lake. Ms. Parker was referred to the accepted EDU Schedule, as it stand she is being charged the correct number of EDU's. Ms. Parker also knows of some properties that are not being charged the correct EDU's, Mr. Wheeler told her to get a list together for him to review.

**NORTH SHORE WATER DISTRICT:**

Mrs. Haynes brought to the board the Retajczyk properties located on State Route 49, they own three properties two of which are being charged EDU's but they are not in the water district. The first water district went down Avery Rd and bi-passed this section of State Route 49. Mr. Wheeler will remove the EDU charges for the two parcels and notify the County, Mr. Wheeler is uncertain who will be responsible for refunding the charge. Mrs. Haynes will reach out to the County for the proper procedure on the refund.

There were no suggested changes to the EDU Schedule as it stands, full copy attached.

The next meeting of the joint water board will be August 30, 2022 at 10:00 am.

**BERNHARDS BAY WATER DISTRICT:**

Mr. Sundet brought with him a spread sheet for the debt merge between the Bernhards Bay Water District and the North Shore Water District. The Town was previously presented An Amendment to “Agreement of Municipal Cooperation for Construction, Financing, Operation, and Maintenance of an Inter-Municipal Water System for the North Shore Water System” Appendix A of said agreement had the wrong debt payment for the Bernhards Bay Water System. The board members sent the agreement to Kelly Lathan from Fiscal Advisors for review. Board members present agree with Mr. Sundet's calculations, but would like to reach out to Ms. Lathan to see where she stands on the matter.

**ADJOURN:**

At 11:00 am the meeting adjourned.

**UNIT SCHEDULE FOR WATER DISTRICTS  
WD262 AND WD263**

**PROPERTY DESCRIPTION**

**UNIT CHARGES**

Single Family Residence (Property Class 210)	1 unit
Multiple Family Residence (3 or fewer dwelling units) (Property Class 220 and 230) (Property Class 280 – see individual class codes)	1 unit first 0.75 unit each after 1
Commercial	1 unit unless otherwise defined
Manufactured Home Park	1 unit plus 0.75 per unit for each additional home
RV Parks	1 unit plus 0.10 per RV site
Apartment Complex (greater than 4 dwelling units)	0.75 unit per apartment
Vacant Parcel	0.5 unit
Vacant Parcel with improvements Including water faculties	1 unit
Vacant Agricultural and/or Livestock Land	0 unit with Agricultural Exemption
Unserviceable and/or Land Locked Parcel	1/10 <sup>th</sup> unit
Schools	1 unit per 30 students/faculty (min of 1 unit)
Restaurants/Banquet halls	1.5 unit base includes kitchen and one bath, 0.5 per each additional bath, 0.5 per shower
Non Profits	1 unit

Adopted for WD262 and WD263  
On August 31, 2021

edu charges