

TOWN OF CONSTANTIA
MINUTES – Town Board Meeting – November 17, 2020
7:30 pm Town of Constantia – Constantia Town Hall

Present: Kenneth Mosley - Supervisor
Richard Colesante, Frank Tomaino, Thomas Moran – Council Members
Clare Haynes – Town Clerk
Warren Bader – Town Attorney

Others Present: Erin Zehr – Commissioner, Park and Recreation
Paul Baxter – Tug Hill Commission

Absent: John Metzger - Councilman
Wayne Woolridge – Highway Superintendent

CALL TO ORDER:

At 7:30 pm Mr. Mosley called the town board meeting to order. As per recommended procedures during COVID-19 the town board and residents were seated 6ft apart.

PUBLIC COMMENT:

Mr. Schwarz from 32nd St asked about the property on Doris Park Drive that was recently sold at the County auction. The new owners have yet to clean up the debris from the fire that destroyed the house. The new owners did come and put up no trespassing signs, but that is it. Mr. Schwarz was asked if he has spoken to the Code Enforcement Officer, he has not but will stop in to speak to him about his concerns.

PARK AND RECREATION:

Mrs. Zehr, Chairman for the Park and Recreation Committee told the board that the Town of Constantia was awarded a \$30,000 grant from the Shineman Foundation. This grant will be to install the large playground equipment that was previously donated to the Town by Mr. Wiscinski. This grant will cover a little over one half of the total expected expense of the installation of the playground. Discussion turned to the possibility of the highway doing some of the site work as a cost savings. Mrs. Zehr has spoken to Mr. Woolridge, she does not believe Mr. Woolridge has the time to do the work. The board will speak to Mr. Woolridge at the December 7th Supervisor’s meeting. Mrs. Zehr is hoping to use the dirt from the site work to level out the soccer fields. Mrs. Zehr will reach back out to Mr. Wiscinski to see if she can get a better price for the site work and installation. Mr. Bader requested a copy of the acceptance letter for review, Mrs. Zehr will forward the letter to Mr. Bader and wait for his authorization before signing.

SEWER:

Nothing new to report.

MINUTES:

Mr. Moran made the motion to accept the minutes of the October 15th budget meeting, October 20th town board meeting, November 2nd supervisor meeting and the November 5th public hearing, seconded by Mr. Colesante.
Carried: Moran – Yes Tomaino – Yes Colesante – Yes Metzger – Absent Mosley - Yes

VOUCHERS:

Mr. Moran made the motion to accept the following vouchers as listed on Abstract #11 Dated November 17, 2020:

General Fund	321-364	\$62,896.93
Highway Fund	205-222	\$67,467.38
Sewer	14	\$ 300.00

Seconded by Mr. Tomaino.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Metzger – Absent Mosley - Yes

BUDGET TRANSFER:

Mr. Moran offered the following motion:

Referring to general fund budget transfer #3 for October 2020, account A1420.4 Attorney CE is over budget \$855.00. I therefore motion to transfer \$855.00 from Contingency Account A1990.4 to replenish the aforementioned account. This leaves \$83,758.54 balance in Contingency.

Likewise, referring to highway fund budget transfer #1 for October 2020, account DB5130.4 Machinery CE is over budget \$1,762.39, therefore this motion includes transferring \$1,762.39 from account DB5148.1 Svc Other Gov PS to replenish account DB5130.4, leaving \$38,141.30 balance in account DB5148.1 Svc Other Gov PS.

Seconded by Mr. Colesante.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Metzger – Absent Mosley - Yes

SUPERVISOR:

Mr. Moran made the motion to approve the Supervisor’s report dated October 31, 2020, seconded by Mr. Colesante.

Carried: Moran – Yes Tomaino – Yes Colesante – Yes Metzger – Absent Mosley - Yes

HIGHWAY:

Mr. Woolridge asked to be excused for tonight’s meeting he is out sanding the roads.

APPROVAL OF DEPARTMENT REPORTS:

Mr. Tomanio made the motion to accept the following reports as received for October, seconded by Mr. Moran.

- a. Code Enforcement received \$1,1912.45
- b. Justice Pelon and Justice Simpson
- c. Town Clerk received \$3,481.45

Carried: Moran – Yes Tomaino– Yes Colesante – Yes Metzger – Absent Mosley – Yes

TUG HILL COMMISSION:

Mr. Baxter reported:

- For the last month, a substantial part of my time has been spent on working with towns as they prepared a budget for their fiscal year starting January 1.
 - As you may have seen in the Tug Hill Times, when it’s time to adopt the final 2021 budget, this is to be done via resolution to be adopted, not just a simple motion. For your convenience, I have attached a sample resolution for your reference. (Mrs. Haynes used the resolution for approval of the 2021 budget)
 - The Tug Hill Commission offices are still operating at a 50% occupancy level , with a schedule with Watertown-based staff where at any given time, half of the staff is in the Watertown office is in the office, and the rest are still working from home. Tug Hill staff are available for meetings with your municipality.
 - I’ve mentioned the training the Tug Hill Commission has offered to local planning boards and zoning boards of appeals to help them with their annual training hours requirement. These training sessions have been placed on the Tug Hill YouTube channel afterward, and the commission is looking into how to provide certification to members for viewers who watch those sessions after their initial presentation.
 - The Governor’s executive order allowing remote meetings and public hearings (via means such as Zoom) has been extended until December 3. If you have any upcoming meetings where that may be a help to you. I can facilitate a Zoom meeting with a little advance notice.
 - The North Shore Council of Governments meeting took place this last Friday, November 13 at 3:30 p.m. at the Constantia town hall. Thanks again for making the town hall available for the meeting. The next meeting is tentatively scheduled for January 2021, and notes from Friday’s meeting will be distributed soon.
 - With that: as we get closer to implementing a contractor to assist in meeting coverage in the North Shore area, if you have anyone in mind who might be able and interested in serving this function, we’d be happy to hear of potential candidates.
 - I delivered the bill for North Shore Council of Governments membership for calendar year 2020 to the town clerk last week.
 - I replenished your supply of the Tug Hill Recreation Guide. If you run out again, please let me know so I can get more copies to you.
- I assisted the town bookkeeper with moving the town budget to the final round.

CORRESPONDENCE:

Minutes received from Board of Appeals, October 22, 2020 and November 5, 2020

Minutes received from Planning Board dated October 15, 2020. Mr. Moran told the board that in the minutes Christmas and Associates has a public hearing on November 19th at 6pm for an eight lot subdivision on Lewis Rd. The board members have concerns that this not turn into another Tamblin Ridge where emergency vehicles are not even able to negotiate the roads that are used to reach the back properties. Mr. Mosley will reach out to Ms. Petkash, Chairman of the planning board to express the boards concerns.

BOARD INITIATIVES AND COMMENT:

Mr. Colesante brought with him a copy of the North Shore Council of Governments Intermunicipal Agreement that was previously sent to all board members. This agreement has to be adopted and approved every five years. With no questions from the board, Mr. Colesante made the motion to renew and adopt the North Shore Council of Governments Intermunicipal Agreement as received, seconded by Mr. Moran.

Carried: Moran – Yes Tomaino– Yes Colesante – Yes Metzger – Absent Mosley – Yes

Mr. Colesante being of member of the Oneida Lake Association has been asked by the Association to relocate one of their “It’s Your Lake Keep it Clean” signs to the David C. Webb Park at Taft Bay. The sign can have a sponsor, Mr. Colesante believes the cost to be a sponsor is \$35.00 yearly. Mr. Tomaino has always liked the signs and is in agreement to move the sign and to pay to the annual sponsor fee. All board members present are in agreement to move the sign and pay for the yearly sponsorship.

2021 BUDGET APPROVAL:

COUNCILMAN: Moran

Introduced the following and moved its adoption:

RESOLUTION TO ADOPT FINAL BUDGET FOR FISCAL YEAR 2021

- WHEREAS** the town of Constantia has completed its preliminary budget for the fiscal year of 2021; and
- WHEREAS** the town has properly advertised and made said preliminary budget available; and
- WHEREAS** the town has held a public hearing on the preliminary budget on November 5, 2020; and
- WHEREAS** the town has completed and filed its tax levy limit information with the New York State Comptroller; and
- WHEREAS** the town is in compliance with the applicable tax levy limit; and

WHEREAS the town board, having made any such necessary and permissible amendments to the preliminary budget subsequent to said public hearing;

THEREFORE be it declared that the town board of the town of Constantia does hereby adopt the same as the final budget for the fiscal year of 2021.

Seconded by Councilman: **Tomaino**

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Kenneth Mosley	Voted	Yes
Richard Colesante	Voted	Yes
John Metzger	Voted	Absent
Thomas Moran	Voted	Yes
Frank Tomaino	Voted	Yes

ADJOURN:

At 8:25pm Mr. Tomaino made the motion to adjourn, seconded by Mr. Colesante.

Carried: Moran – Yes Tomaino– Yes Colesante – Yes Metzger – Absent Mosley – Yes