

TOWN OF CONSTANTIA  
**MINUTES – BUDGET MEETING – October 22, 2020**  
4:00 pm Constantia Town Hall

Present: Kenneth Mosley - Supervisor  
John Metzger, Richard Colesante, Thomas Moran, Frank Tomaino – Council Members  
Clare Haynes – Town Clerk  
Nancy Butler- Bookkeeper  
Others Present: Paul Baxter – Tug Hill Commission  
Absent: Wayne Woolridge – Highway Superintendent

**CALL TO ORDER:**

At 4:00 pm Mr. Mosley called the town board meeting to order with the pledge of allegiance. As per recommended procedures during COVID-19 all persons in attendance were seated 6ft apart.

**2021 BUDGET:**

Ms. Butler has made the changes requested at the October 15<sup>th</sup> budget meeting, the preliminary budget is ready for review. All pages of the budget were reviewed, on page 10 the only change not noted at the previous meeting was to DB9950.9 Transfer to Capital Reserve. Mr. Woolridge requested Ms. Butler decrease this line from \$34,113 to \$30,000. This decrease will help offset the additional amounts added to DB9010.8 State Retirement and DB9060.8 Medical Insurance. Mr. Woolridge wanted to keep the increase to the Highway Fund around 3%.

Water districts, Mr. Moran suggested at the last meeting that SW1-9710.6 Debt Service principal be changed to what is actually owed using the amortization schedule which should be \$352,111 and also change the SW1-2399 Due from Other Gov'ts to what West Monroe will be sending, Ms. Butler verified the number and made the change to \$74,243. Ms. Butler also made a similar change to the Bernhards Bay Water District decreasing SW2-9710.6 to \$115,159.

Mrs. Haynes would like to discuss a raise for the Town Clerk's position, mainly to offset a possible increase in medical insurance. Last year there was no increase for medical insurance, the new amount is unknown at the present time for 2021. The problem is as an elected official the decision for a raise needs to be approved now as no increases can be given to elected official after the budget is approved. The board approved to increase the Town Clerk salary to \$39,380.

After all budget lines were reviewed the board members were told that even with the changes the Town is well under the tax cap. Ms. Butler told the board part of this is because the Town did not use the allowable increase last year, of \$60,000 this helps for this year too.

**HIGHWAY:**

Mr. Woolridge asked Mr. Mosley to discuss the purchase of a gas stove for the highway garage. Mr. Woolridge found a used gas stove online for \$1,300, it is a commercial stove. After discussion it was decided to wait on approval until Mr. Woolridge can give the board more information.

**ANNUAL REPORT:**

Ms. Butler hopes to update the board at the November Supervisor's meeting as it relates to the annual report that she is required to do for the State. There are many changes that are up and coming and it is important information to be used during the future budgeting process.

**NEXT MEETING:**

The next budget meeting is scheduled for Thursday, October 29<sup>th</sup> at 4:00 pm is not needed and will be cancelled. The public hearing on the 2021 budget will be on Thursday, November 5<sup>th</sup> at 6:00 pm as required by law.

**ADJOURN:**

At 5:04 pm the meeting adjourned.