

TOWN OF CONSTANTIA  
**MINUTES - TOWN BOARD BUDGET WORKSHOP – OCTOBER 10, 2019**  
6:30 pm Constantia Town Hall

Present: Kenneth Mosley - Supervisor  
Richard Colesante, John Metzger, Thomas Moran, Frank Tomaio – Council Members  
Clare Haynes – Town Clerk  
Wayne Woolridge - Highway Superintendent  
Nancy Butler - Bookkeeper  
Paul Baxter – Tug Hill Commission

**CALL TO ORDER:**

At 6:30 pm Mr. Mosley called the town board meeting to order with the pledge of allegiance.

**DISCUSSION:**

The purpose of this meeting is to discuss the 2020 budget for the town. Ms. Butler handed out the 2020 Tentative Budget to the board members along with the end of year estimates for both the highway and general funds.

Mr. Baxter handed out the Oswego County Town Comparison that he does every year. In this version, Mr. Baxter sorted by population.

**HIGHWAY:**

Mr. Woolridge brought Mr. Tomaino up to date on the last meeting, the highway employees would be happy with a 3% raise. They are also encouraged that the Town is talking about gapping long term employees with insurance coverage. It will take some time to get a policy in place before funding is considered. Mr. Metzger suggested Mr. Mosley contact the County, this will be a good starting point for the Town.

Mr. Moran asked if the 3% raise will effect the budget Mr. Woolridge submitted, Mr. Woolridge answered that he increased General Repairs PS DB5110.1 by 6.5%. All board members are in agreement with the 3% raise for each highway employee with the exception of Mr. Krause he will be increased by \$1.00.

DB5112.2 Improvements CO – CHIPs \$141,208 – Town \$73,792 = \$215,000. Last year the Town received PaveNY money this was a 5 year program which ended in 2019, this program might be reinstated, and if it does the Town will need to do a budget modification. Winter Recovery is also not guaranteed, again if that money is received a budget modification will be needed.

DB9030.81 Social Security – This line has been underfunded for the last few years, Ms. Butler will review and make the necessary increases.

**Revenues:**

DB1120 County Sales Tax – Mr. Moran would like to see this line increase as the Town has been receiving more money than budgeted for. It was agreed to increase this line to \$200,000, this is a conservative number as to not adversely effect the budget numbers.

DB2300 Services for Other Gov'ts after discussion on the new 3 year County Ice and Snow Agreement this line will be increased to \$171,120 the total yearly amount of the agreement. 25% payable in the fall and the remainder 75% in the first quarter.

DB2416 Rental Equip Other Gov'ts was decreased to zero as with the new County agreement all monies will be put under DB2300 as listed above as the Town is no longer renting our equipment out to the County– the Town is now working under an agreement.

**GENERAL FUND:**

The board members started reviewing page 3 General Government:

**Appropriations:**

A1330.4 Tax Collection CE increase to \$4,200

A1420.1 Attorney PS increase by 2% - Mr. Bader did not ask for the increase but Mr. Moran believes that the Town is using his services more which warrants the increase. After discussion the board agreed.

A1620.13 Bldgs & Grounds Park PS3 – This line is used for mowing, it was suggested that Mr. Woolridge review this line and increase as need to offset payroll used during the Town's annual dumpster days.

The board stopped reviewing at Public Safety.

During the meeting there was a discussion on a new Clerk position for the Town Hall, Mr. Mosley would like the person to be dedicated to learn the position of bookkeeper, Ms. Butler does not believe there will be enough work to keep a person busy for the number of hours Mr. Mosley is suggesting. Originally when this position was spoken about, Mrs. Haynes thought this person would be used as a floater for all offices in the town hall. After discussion, Mr. Colesante requested that each department put together their request at how much time and what

type of work the employee would be doing, this will help with the type of person that will be hired and how much time is needed.

Mr. Colesante requested Ms. Butler retrieve the job description that was created a few years ago when Mr. Illingworth held the CEO position. Mr. Colesante would like to have a discussion on increasing the responsibility of Mr. Haynes to include attending and being a part of the Planning Board decisions. This way all parties will know what is expected when plans are reviewed and approved.

The next budget meeting is October 17<sup>th</sup> at 9:00 am.

**ADJOURN:**

At 8:20 pm the meeting adjourned.