

TOWN OF CONSTANTIA
MINUTES – JOINT SEWER MEETING – July 23, 2019
6:30 pm Cleveland Village Hall

Present: Kenneth Mosley - Supervisor
Richard Colesante, John Metzger, Thomas Moran, Frank Tomaino – Council Members
Clare Haynes – Town Clerk
Laureen Tackman – Mayor, Village of Cleveland
Christine Schreiber, Robin Wilson – Village Trustees
Julie Simpson – Village Clerk
Warren Bader – Town Attorney

Others Present: Dustin Clark, John Condino and David Powers – Barton & Loguidice

Absent: David Donovan, John Scatena – Village Trustee's

CALL TO ORDER:

At 6:45 pm Mr. Mosley called the meeting to order with the pledge of allegiance.

SEWERS:

Tonight's meeting is to focus on the Inter Municipal Agreement (IMA). Mr. Clark and members from Barton & Loguidice have put together an IMA using input from the last joint meeting and other IMAs that they have been party to in the past. Before the discussion begins a quick update.

1. Project Status Update

- Constantia Sewer District formation and Bond Resolution completed
- WQIP Application submitted 7/23/19 was due by 7/26/19
- Income survey completed
- Letters of support – Received several but more would help
- Project plan of finance
 - \$10M WQIP Grant
 - \$5M WIIA Grant
 - \$20M NYSEFC
 - \$4M Market rate financing
 - Possible CDBG and RD

First cut of the draft IMA was prepared by B&L & Town Attorney, the IMA has been given to the town board members for review, tonight is the first time that the village trustees have seen the document. It is important to get this IMA completed and approved by the August Village and Town Board meetings as the IMA is required for the next grants with a deadline by September 3, 2019.

Mr. Moran has read the document in length and has forwarded questions to Mr. Clark, some of these questions will be addressed tonight. One item that needs to be addressed is 4.3 reference section 5.4 and 5.5, this document does not have either sections, these references will need to be removed.

This agreement speaks to the flow that goes to the WWTP in Cleveland, the members present reviewed the document. Important topics covered:

1. The Town of Constantia will be lead agency for this project.
2. Any agreement by either the Village or the Town as it pertains to the WWTP would need to bring the other municipality in as a third party to the agreement.
3. The Constantia-Bernhards Bay SD will pay for the improvement to the Cleveland WWTP.
4. Flows as they go to the WWTP will be in percentages, The Village of Cleveland shall pay 63% of the annual O&M and Constantia-Bernhards Bay SD shall pay 37% of the yearly O&M. This percentage will be good for 30+ years until financing is paid, then go back to an EDU basis.
5. EDU's charges for the Town will start when the WWTP updates are completed or before to get the necessary monetary reserves.
6. Payments to the Village by the 10th of April each year.
7. The Town is lead agency but the Village does have a say in the final design and sign off, this includes change orders.
8. It is important to establish a sewer board, 2 members of each board should be designated, which by the agreement will meet yearly the first Wednesday of September.
9. If there is a major catastrophic event both the Town SD and the Village will pay their percentage as outlined.
10. Town will need to adopt a sewer usage law, Village has one that they will forward to the Town for review.
11. 6.1 was discussed and all agreed the year that the contract can be changed will be modified from 3 years to 5 years.

2. Next Steps

- IMA – for August board meeting approvals
- WIIA Grant Application – due September 13 2019
- NYSEFC Application – due September 3 2019
- USDA RD Application – September 2019

- 2019 Funding Application announcements – November/December 2019
- CDBG Application – Summer 2020

3. Inter-municipal Agreement

- Review IMA

4. Action Items

- Review IMA. Provide comments to B&L for second draft
- Schedule next meeting to review second draft (August 6?)
- Final IMA approval at Village and Town's August meetings

Next meeting August 6th at 6:00 pm, Constantia Town Hall.

ADJOURN:

At 9:12 pm the meeting adjourned.