

TOWN OF CONSTANTIA
MINUTES - TOWN BOARD – March 19, 2019
7:30 pm Constantia Town Hall

Present: Kenneth Mosley - Supervisor
Richard Colesante, John Metzger, Thomas Moran– Council Members
Clare Haynes – Town Clerk
Wayne Woolridge - Highway Superintendent
Erin Zehr – Chair, Park and Recreation Commission

Others Present: Dustin Clark– Barton & Loguidice
Paul Baxter – Tug Hill Commission
Roy Reehil – County Legislator

Absent: Frank Tomaino – Council Member
Warren Bader - Town Attorney

CALL TO ORDER:

At 7:30 pm Mr. Mosley, Supervisor called the town board meeting to order with the pledge of allegiance.

PUBLIC COMMENT:

None

WATER:

Substantial Completion was issued November 9, 2018. Remaining punch list items will be addressed by Highlander Construction. The one-year guarantee period is through November 9, 2019.

SEWER:

- Recent work completed
 - ✓ Constantia/Cleveland Joint workshop meeting – February 5, 2019
 - ✓ SEQR Part 1, intent to be lead agency resolution and lead agency letters – February 19, 2019
 - ✓ Public Informational Meeting – March 5, 2019
 - ✓ Draft Preliminary Engineering Report / Map, Plan and Report provided to Town and Village for review – March 5, 2019
 - ✓ Received proposal from G&G for Income Survey – March 5, 2019
- March 19
 - Authorize Income Survey
- April 1
 - Lead Agency Declaration, SEQR Parts 2 & 3, Determination of Environmental Significance (i.e. Negative Declaration)
 - Town and Village to provide comments on PER / MPR to B&L
- April 16
 - Approve PER / MPR and file with Town Clerk
 - Schedule Public Hearing for May 7
 - i. Advertise 10 to 20 days prior to Public Hearing
 - ii. Earliest Advertisement date – April 26th
- May 7
 - Hold Public Hearing
 - Adopt Resolution forming Bernhard’s Bay Sewer District
 - Advertise for permissive referendum
 - i. 30 days from advertisement
 - ii. Earliest advertisement date – May 17
- May 21
- June 3
- June 18
 - 30 day Permissive Referendum period up
 - Adopt final order for District
 - Adopt Bond Resolution – Estoppel period, notices, etc. per bond counsel
- Ongoing
 - Funding Applications: NYSEFC – hardship, CFA – WIIA grant, CFA – WQIP grant
 - Inter-municipal Agreement (May – August)
 - Income Survey (April – June)
 - NYSDEC PER / MPR review and coordination

Mr. Clark told the board of the above timeline right now the June 18th date is the most important. June is the typical month for application submittal, last year the submission date was in July but Mr. Clark wants to be prepared for the earlier date. The town must have the public hearing before the district can be formed, public hearing is set for May 7th.

Mr. Moran reminded Mr. Clark that there are 7 trailer parks in the district, he is concerned with the details associated with each park. Mr. Clark said there will be a lot of onsite review, there will be issues with almost every parcel.

Mr. Woolridge asked how far apart the man holes would be. Mr. Clark responded that there are 2 pump stations and 26 man holes along with air release valves between the man holes overall spacing is 1500 ft.

One support letter was received from a resident, these letters are very important either send to the town hall or to Mr. Clark at B&L.

COUNTY LEGISLATOR:

Mr. Reehil - the County is busy putting out resolutions against mandates from the State. The Governor wants the County to abide by the 2% tax cap but then shifts funding down from the State to the County. AIM funding is one of these mandates that the State is looking for the County to take over.

MINUTES:

Mr. Moran made the motion to accept the minutes of the February 12th Town Board meeting, the March 4th Supervisor's meeting and the March 5th Informational Session on Sewers, seconded by Mr. Colesante.

Carried: Moran – Yes Colesante – Yes Metzger – Yes Mosley - Yes

VOUCHERS:

Mr. Moran made the motion to accept the following vouchers as listed on Abstract #3 Dated March 19, 2019:

General Fund	71-103	\$466,866.76
Highway Fund	29-44	\$ 23,756.58
Bernhards Bay Water District	4-5	\$ 13,364.07
North Shore Water District	3	\$ 6,604.99

Seconded by Mr. Metzger.

Carried: Moran – Yes Colesante – Yes Metzger – Yes Mosley - Yes

SUPERVISOR:

Mr. Moran made the motion to approve the Supervisor's report dated February 28, 2019, seconded by Mr. Metzger.

Carried: Moran – Yes Colesante – Yes Metzger – Yes Mosley - Yes

HIGHWAY:

Mr. Woolridge reported:

-Maintenance on trucks

-Working on Lewis Rd

-Meeting with SRW for a quote on a fuel island

-NYSDOT will be paving NYS 49 from Hatchery to the County line

-Town roads have taken a beating, Pave NY money might not come thru this year. 800 Highway Superintendents went to Albany in support CHIPs funding.

-Hope to install gateway sign next week

-Working on the radios – cheaper to put antenna on the County tower, Mr. Woolridge has not heard back from the County. Mr. Reehil will follow up.

-Ice and Snow agreement has been signed by the board Mrs. Haynes will mail to the County.

Mr. Metzger made the motion to accept the Highway Superintendent's report, seconded by Mr. Colesante.

Carried: Moran – Yes Colesante – Yes Metzger – Yes Mosley - Yes

TOWN CLERK – TAX COLLECTOR:

Tax collection is going well to date \$4,176,044.31 has been collected with \$1,500,000.00 turned over to the County Treasurer on March 11, 2019.

Mrs. Haynes reported that the total receipts and disbursements for the Town Clerk's Office for the month of February were \$997.00.

Mr. Metzger made the motion to accept the Town Clerk's and Tax Collector's report as presented, seconded by Mr. Moran.

Carried: Moran – Yes Colesante – Yes Metzger – Yes Mosley - Yes

ASSESSOR:

Now that February has ended so has the exemption renewal process. We have received 380 exemptions to be processed for the 2019 assessment roll. Although we have been processing them right along, we still have quite a few to finish up.

As I had mentioned before, with the State taking over the Enhanced and Basic STAR Exemption program and slowly converting to the STAR Check program, we were tasked with collecting more information this year than in the past. The mandatory Income Verification Program form (RP-425-IVP) have been entered and sent off to Albany for the data entry clerks to process. I am hopeful that with the State taking this process over, it will help alleviate the burden of exemption administration at the local level. Time will tell.

I am pleased to report that while overall, the values of property in the County of Oswego, on average, saw appreciation as high as 5%, our market has remained stable this year, and as a result, our equalization rate will once again remain at 95%.

During the next several weeks I will be out in the field verifying changes as results of the numerous building permits that were issued. These changes will need to be inventoried, photographed, and valued, all in time for the printing of the Tentative Assessment Roll, which is scheduled for release, on or about May 1, 2019.

Should you have any further questions, please do not hesitate to contact me.

Mr. Moran made the motion to accept the Assessor's report as received, seconded by Mr. Metzger.

Carried: Moran – Yes Colesante – Yes Metzger – Yes Mosley - Yes

CODE ENFORCEMENT:

I have completed my training I am now an official Code Enforcement Officer #319-0012.

-All court cases have been closed.

-Letters have been sent to 46 Shacksbush Road and 52 Shacksbush Road about their campgrounds and a letter to 562 County Route 65 – Outside Storage.

-27 26th Street has had an asbestos survey done, quote for removal is \$17,000.

-I have completed 6 Fire Inspections, 2 have passed the remainder I will revisit in 30 days. I will continue to visit all businesses within the Town in the following weeks to complete the annual inspections.

-Things are starting to get busy with Spring coming.

As always, please feel free to contact me with any questions.

Mr. Metzger made the motion to accept the Code Enforcement Officer's report as received, seconded by Mr. Moran.

Carried: Moran - Yes Colesante – Yes Metzger – Yes Mosley - Yes

JUSTICE:

Mr. Moran made the motion to accept Justice Pelon's and Justice Simpson's report for February, seconded by Mr. Metzger.

Carried: Moran – Yes Colesante – Yes Metzger – Yes Mosley - Yes

COUNCILMAN: **Moran**

Introduced the following and moved its adoption:

The town board for the town of Constantia approves the 2018 Justice audits. Justice Pelon's and Justice Simpson's audits have been completed by Councilman Metzger and Supervisor Mosley. It is further instructed that Ms. Butler – Bookkeeper, send copies of both to the New York State Office of Court Administration.

Seconded by Councilman: **Colesante**

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Kenneth Mosley	Voted	Yes
Richard Colesante	Voted	Yes
John Metzger	Voted	Yes
Tom Moran	Voted	Yes
Frank Tomaino	Voted	Absent

DOG CONTROL:

Mr. Moran made the motion to accept the Dog Control Officer's report as received seconded by Mr. Colesante.

Carried: Moran – Yes Colesante – Yes Metzger – Yes Mosley – Yes

PLANNING BOARD:

Meeting minutes received February 26, 2019

Ms. Petkash requested a few new board members for the planning board. After discussion, Mr. Colesante made to motion to appoint Mr. Paul Heins to the alternate position with a term expiration of 12/31/2024, Ms. Sandra Retajczyk as a full voting member with a term expiration of 12/31/2025 and Mr. Daniel Stazzone as a full voting member with a term expiration of 12/31/2026, seconded by Mr. Moran.

Carried: Moran – Yes Colesante – Yes Metzger – Yes Mosley - Yes

PARK AND RECREATION COMMISSION:

Ms. Zehr was in attendance and told the board that with the weather breaking she will be getting updated quotes for the camera at the Town Park. Mr. Colesante asked Ms. Zehr to look into funding from the Youth Bureau, Mr. Reehil reported that the Town could get more money, just need to ask for the additional funds, it is based on population. Ms. Zehr will reach out to the Mr. Chetney for more information.

TUG HILL COMMISSION:

Paul Baxter reported:

1. I attended a workshop recently at the Constantia town hall on the newest invasive species threatening our area, the spotted lanternfly, detected in New York State, which “pose[s] a serious threat to agricultural crops especially, hops, vineyards, tree fruits, nut trees and maples”. The spotted lanternfly has been identified as close as Monroe County.

There is a web page about the spotted lanternfly at: www.dec.ny.gov/animals/113303.html

If seen, you can e-mail a report of the sighting to the state Department of Environmental Conservation at spottedlanternfly@dec.ny.gov.

There is also a general invasive species reporting web site at: www.nyimainvasives.org.

2. The next North Shore Council of Governments meeting is still in the process of being scheduled, now most likely in early April. A meeting between the leaders of the various Councils of Governments in the Tug Hill region, and Commission leaders, is scheduled for later in the month.
3. I attended the first Central New York Regional Economic Development Council meeting of 2019, held Tuesday, March 26 at the SUNY Oswego facilities in Syracuse. There were no details regarding the presumed upcoming Consolidated Funding Application round. I plan on attending the next meeting upon its scheduling.
4. I have updated the town of Constantia web site with a new web page dedicated to water and sewer, and have posted information about the proposed sewer project and the recent public meeting on it.
5. I have copies of county tourism's most recent publication available for the board and distribution to the public.

REVITALIZATION COMMITTEE:

– New member list, Mr. Moran is included as a member. Mr. Moran is not a member of this board, he has just been attending the meetings. Mr. Metzger understands that the committee has met in a resident's home, Mr. Metzger is encouraging the Committee meet at the town hall in the future. Ms. Harper a member of the Committee will pass this along to the others.

The committee is looking to put in a planter in the area of Trinity Church, must be careful not to put on private property. Mr. Bader should be consulted, maybe extend the lease for the basketball court. Further discussion at the April 1st supervisor's meeting.

BOARD INITIATIVES AND COMMENTS:

-LED Lighting Project – Mr. Mosley would like to thank Mr. Moran for his work on getting this accomplished. The new lighting will save the Town approximately \$3,700 yearly.

-Mr. Ryan Merkel is in a government class at Oswego, must attend a meeting. Mr. Merkel is a recent Eagle Scout out of Troop #724 Constantia.

-Emergency Telephone List has been updated for 2019

-One bid received for the remodel of the entrance to the court room for the JCAP Grant.

Honey Do Repair/Projects for \$5,475.00

Mr. Colesante would like to see more than one bid, it was advertised in the Citizen Outlet for two weeks. Mrs. Haynes did fax to two different contractors but then did not get bids from either. Mr. Moran made the motion to accept the bid for \$5,475.00 for Honey Do Repair/Projects for \$5,475.00 seconded by Mr. Metzger.
Carried: Moran – Yes Colesante – Yes Metzger – Yes Mosley – Yes

-Cyber Security –Aartvark Computer Renew came and did an analysis of our system, Mr. Gilman gave us a quote for upgrades. More discussion is needed, the Town needs to do something for computer security.

-Annual Financial Report for 2018 was filed on February 21, 2019.

ADJOURN:

At 8:44 pm Mr. Moran made the motion to adjourn, seconded by Mr. Colesante.
Carried: Moran – Yes Colesante – Yes Metzger – Yes Mosley - Yes