

# TOWN OF CONSTANTIA

PO Box 267

14 Frederick Street

Constantia, New York 13044

Code Enforcement

(315) 623-9581



## **GUIDE FOR BUILDING PERMITS – RESIDENTIAL CONSTRUCTION**

### **Exterior Alterations:**

1. Window & Doors – Replace existing or install additional
2. Repair fire damage
3. Roof & wall sheathing and/or framing – replace or repair existing
4. Addition or enlargement of a home, constructions of a deck, porch, garage, room(s) dormer(s)
5. Deck & porch – Replace or repair existing
6. Swimming pool & hot tub, ETC. in and above ground – new installation & replace or repair existing
7. Shed-new installation & replace or repair existing
8. Retaining wall install, replace or repair over 2' in height
9. Satellite dish antenna over 1 meter 39-37 Sec 8-24c
10. Fences
11. Changes in grade of property over 2' in height
12. Basement entrances & BILCO style doors
13. Temporary tent structure
14. Solar panels – install or remove
15. Demolition of any structure
16. Emergency standby generators
17. Temporary storage containers/pods
18. Removing of trees in critical environmental areas or any property capable of being subdivided

### **Interior Alterations:**

1. Repair of fire damage
2. Sheetrock & insulation – install & replace
3. Framing-installation & change/removal of bearing walls/columns
4. Kitchen & bathroom installations & changes
5. Heating, air conditioning, plumbing, electrical installation or changes
6. Room - change of use
7. Finish basement
8. Home occupation uses
9. Fire sprinkler system
10. Owner occupied conversions
11. Stairs – 3 risers & up

### **Non-Residential/Commercial/Mult-Family:**

-Every type of construction, installations, alteration, modification or replacement in connection with non-residential/Commercial/Multi-family (3 or more units) building or uses requires a building permit.

**THE WORK COVERED BY A BUILDING PERMIT MUST BE INSPECTED AND APPROVED  
CULMINATION IN THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY FOR SPECIFIC PROJECTS.**

### **Typical projects that require a building permit and certificate of occupancy:**

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|--|--|
| -New commercial buildings                          | -Changes of ownership or tenants in commercial buildings |
| -Signs   | -New home and buildings                                  |
| -New additions, interior alterations & renovations | -Demolition of a structure                               |
| -Fireplace & chimneys                              | -Above and inground pools                                |
| -Heating units & tanks                             | -Tree removal in critical environmental areas            |
| -Radio & TV antennae                               | -Retaining walls   |
| -Some fences & free-standing walls                 | -Decks   |
| -Hot tub   | -Sheds   |
| -Conversions                                       | -Generators  |