

TOWN OF CONSTANTIA

PO Box 222

14 Frederick Street

Constantia, New York 13044

Town Clerk's Office

(315) 623-9206



I hereby request a copy of the following Death Certificate:

Name of Deceased: _____

First

Middle

Last

Date of Birth: _____

Date of Death: _____

Name of Father: _____

Maiden Name of Mother: _____

Place of Death: _____ Purpose for Which Record if Required: _____

What was your relationship to the deceased? _____ In what capacity are you acting? _____

Your Name and Mailing Address: _____ Phone Number: _____

Date: _____

Signature of Applicant: _____

For Mail Requests ONLY: THIS FORM MUST BE NOTARIZED!

On this ___ day of _____, _____, before me personally appeared: _____

To me know to be the individual described in, and who executed the foregoing instrument, and acknowledged that he/she executed the same.

Notary Signature: _____

-Copy of photo ID (Driver's License, etc.) must be enclosed with this form.

-Along with a self-addressed stamped envelope

Remit \$15.00 Cash, Check or Money Order for each document Payable to Constantia Town Clerk

For Office Use: Book: _____ Volume: _____ Page: _____

Date Mailed/Given to Applicant: _____